HISTORY
ANNUAL SUPPLEMENT
1973

HEADQUARTERS
FORT MEADE, MARYLAND
FOREWORD

The 1973 Annual Historical Supplement for Fort Meade, Maryland, was prepared by the Directorate of Plans, Training and Security in accordance with Army Regulation 870-5 dated 18 June 1971, and United States Army Forces Command Supplement to AR 870-5 dated 1 July 1973.

Information contained in the annual supplement was based on military history reports provided by the staff offices and their divisions. The cooperation of all staff agencies and their diligent research efforts have made this supplement possible. Continued emphasis placed on the collection of historical data will insure that this headquarters prepares valuable historical documents for the future.

2LT Robert L. Goyette
Historical Officer
Headquarters, Fort Meade
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Major Organizational Changes:

A Finance Liaison Section was established in February 1973 by the Finance and Accounting Division to reduce recurring pay inquiries. Pay clerks are now assigned specific units and are responsible for answering any of the units monthly pay inquiries. The section is composed of a section chief (K-7), three team chiefs and nine pay clerks.

The responsibility for payment of student nurses was transferred to Fort Sam Houston, Texas. Payment of student officers/EM was centralized at the Finance and Accounting Office, Fort Benjamin Harrison, Indiana.

Management Practices in TOE Units (MAP-TOE):

Fort Meade's MAP-TOE program officially started on 26 February 1973. MAP-TOE is a long-range program to provide TOE unit leaders and soldiers with valuable management tools to make their jobs easier and their operations more efficient.

MAP-TOE was started in 1970 as a result of the Chief of Staff of the Army's concern over the extent of management practices being utilized in TOE Units. Eight instructors from Fort Meade TOE units were schooled at Fort Benjamin Harrison, Indiana and attached to the Post Comptroller upon graduation.

During 1973, seventeen MAP-TOE classes were conducted and 296 soldier managers completed the three week regular course. In addition to the regular courses, five Appreciation Courses were conducted for the Post Commander, Group and Battalion Commanders, company commanders and first sergeants. One hundred and thirty two officers and senior NCO's attended.

Management Practices in TDA Organizations/Units/Activities:

MAP-TDA replaced Work Simplification as the Army's management training program for civilian employees. This new program borrows many of MAP-TOE's concepts and adapts them to the civilian's work situations. Eighteen managers completed the first class offered (4th Qtr, CY 73) and returned to their work centers striving for the "better way".

Finance and Accounting Office:

Operation STEADFAST brought many shifts in mission responsibility with an overall increase in workload. Fin and Acct assumed responsibility for the lst Recruiting District, Army Readiness Region and Recruiting Main Stations. This increase in workload resulted in a backlog in the processing of military documentation, travel vouchers and disbursing as no additional personnel were authorized.

Internal Review:

There were twelve audits and five audit reviews conducted during CY 73. A serious backlog in programmed audits remained at the end of CY 73 due to understaffing in the Internal Review Division.

Major Budgetary Actions:

Under the STEADFAST reorganization, a direct form of budgetary communication was implemented between the FORSCOM/TRADOC Commanders and installation Commanders referred to as "Installation Budget Contract". The basic tenet of the contract is that the installation commander is obligated to accomplish his mission in the manner outlined and the FORSCOM/TRADOC Command will adjust available resources based on major changes of installation missions. The OMA Contract with the FORSCOM Commander was signed on 22 August 1973. The OMAR Contract has not been finalized due to lack of definitive guidance on proper charging of Base Operations support to Reserve activities. The FY 1974 Budget Execution Review was prepared and submitted to major Commands in November 1973. Submission to FORSCOM reflected Unfinanced Requirements of $6,695,200 in OMA, $1,006,400 in OMAR, and $1,633,500 in FIMA. The National Guard funding and TRADOC OMA funding was considered sufficient. General Schedule was approved effective the lst full pay after 1 October 1973. The effective date at this installation was 14 October 1973. It is estimated that the GS pay raise will cost a total of $491,00 as follows:
<table>
<thead>
<tr>
<th></th>
<th>OMA</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>FORSCOM</td>
<td>$268,000</td>
<td></td>
</tr>
<tr>
<td>TRADOC</td>
<td>10,200</td>
<td></td>
</tr>
<tr>
<td>FORSCOM</td>
<td>212,800</td>
<td></td>
</tr>
</tbody>
</table>

Authority was granted to overprogram the GS pay raise in the BER submission. Wage Grade pay increase was approved effective 9 December 1973. It is estimated that the WG pay raise will cost $338,600 as follows:

<table>
<thead>
<tr>
<th></th>
<th>OMA</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>FORSCOM</td>
<td>$300,000</td>
<td></td>
</tr>
<tr>
<td>TRADOC</td>
<td>6,600</td>
<td></td>
</tr>
<tr>
<td>FORSCOM</td>
<td>32,000</td>
<td></td>
</tr>
</tbody>
</table>

The WG pay increase was not included in the BER since no authority was received to over-program same.
Redesignation:

As a result of the reorganization of the Army (STEADFAST) this organization became a U.S. Army Strategic Communications Command Agency as of 1 July 1973. Since that time this agency has been redesignated as the U.S. Army Communications Command Agency (USACC) vice STRATCOM Agency effective 1 October 1973.

Telephone:

During the month of February, Fort Meade exchanged its high cost commercial toll trunk circuits for less costly flat rate trunking circuits. The use of the flat rate circuits eliminates the necessity of having a long distance operator intervene between the local switchboard operator and the distant called number. This action saved considerable time that was required in contacting the distant operator and relaying the required information for each call.

On 31 May 1973, an additional seven (7) AUTOVON circuits were added to the Fort Meade network in-out dial system (AUTOVON). The entire Fort Meade AUTOVON system was reconfigured as follows:

FROM: 24 one-way incoming, nine (9) one-way outgoing, and 19 two-way circuits (Total 51)

TO: 27 one-way incoming and 31 two-way circuits (Total 58)

The additional circuits and reconfiguration of existing circuits has improved the AUTOVON grade of service to and from Fort Meade, however, overload conditions still appear during hours of heavy use.

On 25 July 1973 an additional ten (10) one-way out direct dial Baltimore Metropolitan Area circuits were added to the direct commercial system for a present total of 40 Baltimore Area Circuits. These circuits were added to meet the requirements of units relocating to Fort Meade.

On 30 August an additional two (2) AUTOVON two-way circuits were added to the direct in and out dial AUTOVON System for a present total of 60 AUTOVON Circuits. These circuits were added to assist in the alleviation of overloaded conditions on the AUTOVON circuits.

On 9 October 1973, Tie Line Circuits to Camp Drum, New York; Fort Eustis, Virginia; Fort Hamilton, New York; Fort Knox, Kentucky; and Fort Wadsworth, New York, were discontinued. As a result of the reorganization of Headquarters, First US Army (STEADFAST) these circuits were no longer needed.

Telecommunications Center:

The Telecommunications Center located in Bldg 4554D formerly under the operational control of First Army was assigned to this Agency as of 1 July 1973.

The Western Union tie line between Baltimore and this Agency's Telecommunications Center was deactivated 1 July 1973.

The point-to-point Card Circuit between the National Security Agency (Cataloguing Office) and the Telecommunications Center was deactivated 1 July 1973.

The U.S. Army Commanders Communication Network (ARCCNET) in support of the USAINTC was relocated from the Fort Holabird Telecommunications Center to the Fort Meade Telecommunications Center effective 6 September 1973.
The Agency COMSEC Officer performed Annual Command COMSEC Inspections for the following units during the period 2 November thru 20 November 1973:

- 414th Signal Company
- 85th Medical Battalion
- 519th MP Battalion
- 528th MI Company
- 42d Transportation Battalion
- 10th Combat Support Hospital
- DIO (Elec & Maint Br)

On 12 November 1973, the Telecommunications Center personnel relocated and installed AUTOSEVOCOM Wide Band Subscriber Terminal for USAINTC SGS.
DIRECTORATE OF FACILITIES ENGINEERING
NEW CONSTRUCTION COMPLETED DURING CALENDAR YEAR 1973

Military Construction Army (MCA):


Military Construction Defense Agency (MCDA):

Sensitive Materials Storage, cost $2,304,441, completed in October 1973.

Non Appropriated Fund Construction:

Field House, named Gaffney Sports Arena, cost $1,224,856, completed in March 1973.

Other Construction:

Citizens National Bank opened a new branch office in our Community Center on 10 August 1973. The new facility was designed and constructed with bank funds.
Reorganizations:

In March 1973 Aviation Logistical Liaison Office was added to Plans and Operations Division. This office is manned by one WO and one EN from 42d TC Bn.

On 20 April 1973 Property Disposal Branch was transferred from control of DIO Supply Division to Defense Supply Agency.

Effective 30 June 1973, the Fort Meade Transportation Motor Pool took over all administrative, operational, and maintenance responsibilities formerly accomplished by the Fort Holabird Transportation Motor Pool. This "takeover" was generated by the closure of Fort Holabird.

Thirty-six sets of family quarters located at Fort Holabird were dropped from the Fort Meade inventory on 30 June 1973.

Effective 1 July 1973 the MAIT Team personnel authorization was cut to four (4) Equipment specialists, one (1) Equip Spec (Gen), GS-1670-11 and three (3) Equip Spec GS-1670-10.

On 21 September 1973 Family Housing Furnishings operations, billeting furnishings operations and Billeting Management were consolidated into a new branch, titled Furnishing Management/Billeting Branch.

Fort Holabird's Post Billeting activities were terminated on 30 Sept 73 and the Billeting Fund was transferred to Fort Meade.

Key Personnel Changes:

Gain:  LTC Roy E. Baugher, assigned as Chief, Procurement Division 5 Sept 73.
       COL N. P. Chandler, Director of Industrial Operations, 11 Sep 73.
       LTC T. B. Cotton, Chief Services Division, 13 Jun 73.

Losses:  Chief, MAIT Team - Mr. Clifton M. Davis, retired 31 Jul 73.
         Chief, Procurement Div - LTC Enos E. Roberts, retired 30 Sep 73.
         Chief, Services & Constr Br - Mr. Grosson Spradley, transferred 17 Aug 73.
         Chief, Admin/Mgt Div - Mr. James Restivo transferred to Hqs First US Army as of
            31 Dec 73.
         Acting Chief, MAIT Team - Mr. Emory B. Ashurst transferred to Ft Jackson, S.C.,
            on 3 Dec 73, also Mr. Edward Curry, MAIT, transferred to FORSCOM Hqs, Ft McPherson, GA.,
            on 6 Dec 73.

Administrative and Management:

The stock fund programmed objectives for the FY 73 year-end objectives were met. The current approved FY 74 stock fund program was received as follows:

<table>
<thead>
<tr>
<th></th>
<th>Net Sales</th>
<th>Obligations</th>
<th>Ratio</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subsistence</td>
<td>$20,943,000</td>
<td>$21,600,000</td>
<td>103.1/100</td>
</tr>
<tr>
<td>All Other</td>
<td>10,359,000</td>
<td>10,424,000</td>
<td>100.6/100</td>
</tr>
<tr>
<td>Total</td>
<td>$31,302,000</td>
<td>$32,024,000</td>
<td>102/100</td>
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The FEMA and Stock Fund ATLOG-73 reports for the 4th Quarter FY 73 were completed and forwarded to FORSCOM on 23 Jul 73.

FORSCOM required a Schedule 3 (Analysis of Cash) to be submitted NLT 23 Jul 73. It reflected monthly phasing of stock fund dues out, demands, gross issues, sales, obligations, undelivered orders, purchases at standard, receivables, obligations program.
Final stock fund performance data for FY 73 reflected the following:

<table>
<thead>
<tr>
<th></th>
<th>Obligations</th>
<th>Net Sales</th>
<th>Ratio</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subsistence</td>
<td>$21,047,000</td>
<td>$22,552,000</td>
<td>93.3/100</td>
</tr>
<tr>
<td>All Other</td>
<td>8,764,000</td>
<td>9,053,000</td>
<td>96.9/100</td>
</tr>
<tr>
<td>Total</td>
<td>$29,811,000</td>
<td>$31,605,000</td>
<td>95.3/100</td>
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The above reflects excellent performance for FY 73.

FY 74 OMA Funding Contract was received and reflected the following support for DIO Activities:

<table>
<thead>
<tr>
<th>Funds</th>
<th>MY Supported</th>
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<tr>
<td>.B Supply Operations</td>
<td>110</td>
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<td>.C Maintenance</td>
<td>178</td>
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<td>.H4 The Army Food Program</td>
<td>191</td>
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<td>.H5 Laundry and Dry Cleaning</td>
<td>61</td>
</tr>
<tr>
<td>.H6 Transportation Services</td>
<td>171</td>
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Standard FORSCOM/TRADOC Systems were received to replace existing Materiel Readiness and Calibration Systems. Implementation of the Materiel Readiness System has been satisfactorily accomplished.

Following agreements have been approved during this period:
- USA Hqs Club Management
- USA Communications Command Agency
- Security Agency Support Group

Percent achieved of Army Cost Reduction Program goals for 1st Half, FY 74 is as follows:

1. Supply Management - 239%
2. Transportation and Traffic Management - 42.6%
3. General Management - 277%

Mechanization:

In January a mechanized system for administrative and commercial design vehicle accounting was implemented under BASOPS.

During the month of November and a portion of December, a total reconciliation was accomplished to bring Commissary inventory balances and finance inventory balances into agreement. This reconciliation also produced an improvement in the dollar value of obligations to sales.

Plans and Operations Division:

In January, DIO was tasked to coordinate logistical support for units participating in the Presidential Inauguration. In addition, during the period 18 - 21 January, OPLAN Garden Plot was implemented in support of the Presidential Inauguration.

In March, P&O Division assumed responsibility for the following:

a. Installation Space Management.

b. Coordination of Mess Support Requirements.

c. Aviation Logistical Liaison.

In March, P&O Division coordinated logistics support for exercise GOBI BEAR and, during the period 7 - 17 March, participated in Exercise HIGH HEELS 73.

A test alert of Airborne D Package units was conducted on 24 - 25 May 1973.
A Building Relocation/Renovation schedule was presented to Post Commander on 12 July 1973, who approved the concept. Post Commander directed release of barracks in 900 area, earmarked for the 526th MP Co., to the 519th MP Battalion.

USAINTC requested FORSCOM for permission to discuss possible relocation of 902nd MI Group from Arlington Hall to Fort Meade. FORSCOM granted permission, but desired to be kept informed. Summary information indicates that 902nd will require slightly more than 34,000 sq ft of administrative space to accommodate 214 personnel. USAINTC desires 902nd to be co-located with USAINTC, if possible.

Survey of DS/GS Aircraft Maintenance and Supply Capability was forwarded to FORSCOM with information copy to TRADOC on 5 Sept 73.

The Quarterly Bachelor Housing Utilization Reports indicated an average Occupancy Rate of 84% for the year. This rate was due principally to under-utilization of buildings by 85th Med Bn, 519th MP Bn, and 414th Signal Co. Relocation of troop units would not help, since it would destroy unit integrity.

On 13 November 1973 a meeting was held with all supported units to discuss impact of the Tactical Vehicle Redistribution Plan. All units were required to report their excess vehicles to Supply Division by 29 November. FORSCOM extended the installation's suspension date for completion of the redistribution to 1 Mar 74. Completion of redistribution actions is being accomplished by DIO Supply Division. All troop units/activities were requested to justify building utilization with an eye towards consolidation or maximum winterization of buildings.

Procurement Division:

Mechanization of the procurement process continued during the year. Programming of standard contract clauses and other related data on magnetic cards for the IBM Selectric Typewriter was completed. With the exception of emergency requirements, preparation of all purchase orders was shifted to the Burroughs L2000 Electronic Accounting Machine on 1 Mar 73. This machine is programmed to automatically type repetitive data, to prepare a daily purchase order register and to compile data for preparation of various statistical reports.

A decrease of 574 purchase requests was achieved in the end of the last quarter balance in comparison to the previous quarter. This resulted in a record high processing of 10,180 purchase requests during the last quarter; a number that had not been previously reached without the use of overtime. In June 1973 the DIO Procurement Division made its first award under section 8(a) of the Small Business Act to Small Business Administration for subcontracting with Atlantic Personnel Services, a minority contractor. This contract covered the furnishing of KP services at 13 mess halls at Fort Meade, Gaithersburg, Chestertown, and Fort Holabird during FY 74 at a total estimated cost of $700,000.

During the 4th quarter FY 74 the DIO Procurement Division processed 12,466 actions with a total dollar value of $11,679,000. Of this amount 4,652 actions, totaling approximately 6 million dollars, was processed during the month of June. Uncertainty as to the availability and extent of year-end monies caused delays in submission of many purchase requests beyond the prescribed cutoff dates for receipt of requests. In order to devote maximum effort to these requirements, Procurement Division curtailed or rescheduled all programmed annual leave and augmented normal available duty time with 1,480 overtime hours.

In early August 1973, post custodial services contract held by Clean Sweep, Inc., was terminated for default. Custodial services were performed in-house for remainder of the quarter. In mid September 1973 a post custodial services contract was awarded to Southwest Janitorial and Maintenance Corp., at an annual estimated cost of $473,156. Services were scheduled to begin 15 October 1973.

During the 1st Quarter FY 74 the DIO Procurement Division processed 8,784 actions with a total dollar value of $9,002,002. Of this amount $4,522,053 was awarded to small business firms.

Representatives of Procurement Division, DCSLOG, FORSCOM, conducted a Procurement Management Review of the DIO Procurement Division during the period 5 - 9 Nov 73; no major deficiencies were noted.
During the 2nd quarter FY 74, the DIO Procurement Division processed 8,928 actions with a total dollar value of $10,034,906. Of this amount, $3,715,733 was awarded to small business firms.

Supply Division:

1A Regulation 700-34, dated 24 Oct 72, directing the phase out of ASO's NLT 31 March 1973 was superseded by 1A Regulation 700-34, dated 9 March 1973. This new regulation extended the phase out date to NLT 15 May 73. Coordination was accomplished with the three newly assigned support installations which would assume the support responsibility for certain reserve areas. These installations assumed this support mission during the 4th quarter, FY 73.

A DSA Implementation Task Group visited Fort Meade on 2 March 1973. The purpose of the visit was to discuss the transfer of property disposal operations to the Defense Supply Agency during April 1973.

During the year the following sales/issues were recorded:

a. Clothing Sales Store $783,369.69
b. Self Service Supply Center 664,370.32

During the fourth quarter FY 73 Property Control Branch processed 15,632 requests for issue through the Editing Section. This was a decrease of 5,497 from the third quarter.

Self Service Supply Center sales during FY 73 amounted to $718,782.73. Percentage authorized items on hand was not within the acceptable 85% - 95% range during the 4th quarter due to a shortage of Stock Fund Acquisition Authority. The late receipt of acquisition authority did not affect receipt of supplies until the beginning of FY 74.

Clothing Sales Store sold and/or issued $783,369.69 worth of clothing during the year and ended the year with approximately 1% of authorized stockage at zero balance.

Total stock fund excess inventory at the end of 1st quarter FY 74 was $800,000, representing a $300,000 reduction from end of FY 73 inventory of $1.1 million. Significant turn-in activity resulting from base closures, STEADFAST Reorganization, and PCS or inactivation of several units precluded decrease in total excess during FY 73. However, a downward trend is being realized in FY 74.

FY 74 FORSCOM allocation of POL to Fort Meade presented a problem during the 1st quarter of FY 74. FORSCOM placed ceilings on Fort Meade of $750,000 gal MOGAS, 300,000 gal diesel, 900,000 gal JP4 and 110,000 gal AVGAS. This resulted in a 640,000 gal shortfall of MOGAS and a 155,000 gal shortfall on tenant, USAR and installation units/activities. As a result of the impact statement forwarded in October 1973, the 2d Qtr FY 74 brought a revised improved annual ceiling on POL consumption:

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MOGAS  1,201,716
DIESEL  454,808
JP4    769,600
AVGAS  92,840
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Maintenance Division:

A new trial procedure for support of ARADCOM units was initiated on 8 Jan 73. The Management Information System Office took over funding for repair of ADP equipment, previously the responsibility of Maintenance Division, on 12 January 1973.

Work measurement standards for the Quality Assurance Branch were developed by the Industrial Engineer on 16 February 1973.

In order to facilitate movement of the 1/6th Arm Cav, this activity initiated and assumed control of a stepped-up maintenance program for that unit effective 1 May 73. This program continued through June and resulted in no major maintenance problems associated with subject movement.

Under "Steadfast" reorganization concepts, this activity was directed to assume a major
role in maintenance support and coordination of Reserve Units. A coordinated effort to accomplish this reorganization was initiated 15 May 73 and resulted in completion of same by mid-summer.

Closure of maintenance shops at Ft Holabird and transfer of maintenance personnel to Fort Meade was completed 27 May 73. The only DIO Maintenance Division activity remaining active at Ft Holabird is Office Machine Repair.

Deactivation of the 508th HEM Co in Jul 73 necessitated a realignment of maintenance support missions of both the TDA Shops and the 581st LM Co. Through intensive coordination this was accomplished and put into effect by Aug 73.

An intensified roadside spot check inspection program was initiated 1 June 73 with emphasis on proper maintenance to conserve fuel and minimize pollution. Various furniture repair functions performed at Petersburg Federal Prison terminated 30 Jun 73 due to closure of that activity's furniture repair facility. All furniture repair is now performed thru DIO Maintenance Division Shops.

1 July 1973 - Maintenance Division transferred actions to conform to requirements of FORSCOM.

26 - 27 July 1973 - Nuclear Weapons Support Branch, Maintenance Division, received Technical Proficiency Inspection by Hq, FORSCOM. Rating received was Satisfactory.

1 August 1973 - Maintenance Division hosted a visit by Mr. Mathew Novick, Office of the Secretary of Defense, who discussed Type IV Test Equipment located in the Missile Shop.

31 December 1973 - Maintenance Division lost 4 civilian employees thru retirement effective 1 Jan 74.

Services Division - Laundry:

Updating laundry equipment: Three new pieces of equipment were installed. This equipment has greatly increased production and improved quality within the Laundry and Dry Cleaning Plant.

Changes in procedures by higher headquarters have now authorized laundry and dry cleaning service for individually owned military clothing for personnel assigned to funeral details and permits authorized personnel, joining a unit after the first of the month, to participate in the payroll deduction plan immediately. Work measurement standards for the Laundry and Dry Cleaning Plant were developed by the Industrial Engineer on 18 Jan 73. Manpower requirements for the Laundry Washing/Extracting/Tumbling Section were established by the Industrial Engineer on 12 February 1973.

The Fort Holabird Laundry and Drycleaning Pick-up Point was permanently closed on 27 April 73. This action was in conjunction with the phase out of the Fort Holabird installation.

A 20' x 50' Butler type pre-fabricated building was built adjacent to the laundry building in April 73 for storage of expendable supplies.

Dover Air Force Base, Dover Delaware, terminated their Interservice Support Agreement for the laundry service with the DIO laundry. Reason for termination was due to the travel distance.

Painting the interior of the laundry and dry-cleaning plant was accomplished in April 73.

An environmental health inspection was conducted in the laundry and drycleaning plant on 17 July 1973. The inspection team consisted of MAJ Karatena and LT Herrich from First Army Environmental Health Agency.

LTC Booker, LT Ganah, and SFC Ashfield of the Troop Support Command, Fort Lee, VA., made an informal visit of the laundry and drycleaning plant on 19 Jul 73. Mr. James Nixon, FORSCOM laundry and drycleaning specialist visited the laundry and drycleaning plant during the period 24 - 27 Sept 73. The purpose of the visit was to review and evaluate laundry and drycleaning operation.
Services Division - Commissary:

The commissary advisory council met for the first time on 23 January 1973. The DIO briefed the council on its goals and objectives.

Authority to continue in-store merchandising was received from Department of the Army on 15 February 1973.

During the year the BASOPS-Plus accounting system for MAT CAT'S accomplished the following:

a. A system was implemented to control the accountable documents posted to the Commissary Officer's Journal and to the BASOPS-Plus account.

b. All Commissary charge accounts are now posted to BASOPS-Plus as the delivery tickets are received. This improved accountability allows the stock fund sales and receipts to be recorded in the same month.

The Second Quarterly Commissary Advisory Council meeting was held 16 Apr 73.

The Commissary Officer attended a two day "Commissary Supply Officer Customer Conference" at DPSC, Subsistence Regional Headquarters, New York, on Thursday and Friday, 26 and 27 Apr 73.

The Commissary was visited by the FORSCOM Commissary team on Monday, 25 Jun 73.

Meat Ceiling Prices were posted in all commissary facilities, subject: Temporary Meat Ceiling Prices, per TWX 0715342 Apr 73.

The Second Annual Merchandising Carnival was held on Friday, 29 Jun 73, from 1000 hours to 1600 hours.

The Fort Holabird Commissary Store closed on schedule as of 1500 hours, Saturday 28 Apr 73. The final closing accountability inventory was scheduled for 0800 hours, Monday, 30 Apr 73, and was conducted by the Commercial Inventory Company, "Accurate Inventory Service", of New York City.

LTC Booker from Troop Support Agency, Fort Lee, Virginia, visited the Commissary 16 – 20 Jul 73. Renovation of employee’s lounge in building P-43 began 18 July.

Limiting purchases of beef in the commissary became necessary and was implemented on 6 Aug 73. Contractor began work on rest room in warehouse P-40. Termination of limited sales of beef in store was effective 17 Sept 73. New store hours in the Main Store were effective 25 September 1973.

In November information was received that places the new commissary store in the FY 1978 budget. In view of the fact that no new store is going to be built in the near future, $85,000,000 in surcharge money has been allotted to be used to purchase selected frozen food cases.

On 20 – 21 Nov a customer assistance visit was made to Fort Meade by Mr. Thornsward from the US Army Computer Systems Command at Fort Lee. The purpose of his visit was to check on the 0488 (Commissary Automated System) software and render such assistance as necessary.

During December, the Chief of Services Division and the Commissary Officer made a courtesy visit to Cameron Station and Walter Reed Hospital.

Services Division - Food Services:

Awards were presented to the following units for achieving the highest yearly percentage rating for CY 72: A Company, 76th Engineer Battalion and 526th MP Co. Awards were presented by the Post Commander to the units' dining facility stewards. The overall percentage rating for all dining facilities under the Army Ration Credit System at Fort Meade was within the authorized monetary allowance as of 31 January 1973.

The Food service portion of the current civilian mess attendant contract to be utilized
for solicitation of bids was revised during March 1973. The new contract will be effective on 1 July 1973. The Food Service Office has assumed the responsibility for screening all military food service personnel prior to their assignment to food service activities by Consolidated Personnel.

The overall percentage rating for all dining facilities under the Army Ration Credit System at Fort Meade was within the 2½ to 5½ savings per month as directed by Department of the Army. Total savings for the period 1 May thru 30 June was 10%. The following units maintained an average of 97% (superior) during the entire 4th Quarter FY 73:

Area Confinement Facility
Company A, 76th Engr Bn
526th Military Police Co

Awards were presented to each unit during 1st Quarter FY 74.

Cost of civilian mess attendant contract for the 1st Qtr FY 74 for 13 dining facilities was $172,577.35. Frankfurter roller grills and pizza ovens were procured and issued to the dining facilities. One wing of the consolidated dining facility #1 was remodeled during the 1st Qtr FY 74. Remodeling included paneling, air-conditioning, light fixtures, and tables.

The Fort Holabird dining facility was permanently closed after the dinner meal on 28 September 1973.

Cost of civilian mess attendant contract for the 2d Qtr FY 74 for 12 dining facilities was $157,912.47.

Transportation Division:

The official taxi fleet was increased from five sedans to nine vehicles by the Transport Branch on 2 January 1973. The increased fleet now includes two pickup trucks and two panel trucks. In addition, the weekly utilization percentage was increased from a total of 12% during the first week in January to 100% through the end of the quarter. Work measurement standards for TMP activities were developed by the Industrial Engineer on 18 January 1973.

The Army Audit Agency conducted an audit of the Material Movements Section, Movements Branch, during February and March 1973. No major deficiencies were noted and no formal report will be filed.

Transportation Motor Pool achieved cost per mile rate below the permissive goal of 11.34 cents during the month of June, 1973. This cost per mile rate was 10.78 cents; 05.10 cents in operations and 05.68 cents in maintenance. This was the first time during the fiscal year that the Motor Pool was able to meet their permissive goal.

During the second half, FY 73, the 1st Squadron, 6th Armored Cavalry was relocated from Fort Meade, Maryland, to Fort Bliss, Texas. The movement of this Squadron entailed making arrangements for, and accomplishment of, forwarding of 167 household goods shipments; making arrangements for the loading, bracing, and inspecting of 95 railcars of equipment.

Department of the Army Inspector General Team conducted an inspection of the Personal Property Section on 4 and 5 September 1973. This inspection was performed in conjunction with a world-wide survey being taken of services rendered by installation shipping activities.

Coordinated with the DIO Procurement Division in the awarding of contracts to accomplish the movement of First US Army Headquarters to the new headquarters building, and the movement of the US Army Intelligence Command from Fort Holabird to Fort Meade. Contract for movement of First US Army Headquarters was awarded to Washington Moving and Storage, and move was accomplished during the period 2 - 23 July 1973. The contract for the partial movement of the US Army Intelligence Command was awarded to Chesapeake Van Lines, and this move was accomplished on the 18th and 25th of July and on the 1st of August 1973. Also during this report period, the 13th Engineer Company was relocated from Fort Meade to Fort Knox, Kentucky. Relocation of this Company involved the movement of 15 household
goods shipments, as well as 294 pieces of equipment which required the use of 78 railcars. Movement of this activity from Fort Meade to Fort Knox began on 23 July 1973 and was completed on 28 September 1973.

A 44 passenger Bus Drivers Training Course was conducted during this reporting period. Course began on 10 September 1973 and ran for 2 consecutive weeks. A total of 21 people from various tenant/satellited units of Fort Meade were trained at this course.

Significant Mission Accomplishments:
The DIO Transport Branch provided two 44 passenger buses, with drivers, in support of a tactical vehicle reduction conference sponsored by the First Army DCSLOG on 10 and 11 October 1973.

The DIO Transport Branch in conjunction with the 42d Transportation Battalion provided thirty-three late model sedans and three 44 passenger buses, with drivers, to the Reserve Commander's Conference sponsored by the First Army Secretary General Staff of 27, 28 and 29 November 1973.

The DIO Transport Branch, again in conjunction with the 42nd Transportation Battalion, provided four late model sedans and one 44 passenger bus, with driver, in support of the Army Readiness Region III's sponsored MTC/MAC Seminar conducted on 8 and 9 December 1973.

The DIO Transport Branch, NSA Sub Pool, provided five 44 passenger buses, with drivers, in support of a National Security Agency sponsored Christmas Program for handicapped children from the D.C. Childrens Center to the Baltimore Civic Center on 16 December 1973.

Family Housing Division:
Department of Defense approved the construction of a 66 unit Guest House at Hawkins Drive, Fort Meade. Award of contract for design and construction was scheduled for not later than 15 August 1973, with a completion date approximately one year later.

The total annual funding program for FY 73 was $2,948,800. The maintenance floor was exceeded by .6% or $1.2 million of the AFP.

Approval was received in April to build a new guest house at Fort Meade at an estimated cost of $851,000. Date of completion is November 1974.

The Housing Division Supply Section was reorganized to incorporate family and bachelor housing activities. The new organization is now called Furnishings Management Branch.

In December, construction of additional storm drainage facilities in the Capehart housing area was completed at a cost of $45,000.00.

In excess of $800,000.00 was expended for maintenance and repairs within the housing area during the first half of FY 74.

A total of 2,215 personnel processed through the Off-Post Housing Referral Section during the calendar year 1973.

Fort Holabird Housing Division, on Post Housing and Off-Post Housing Referral activities absorbed and closed out during calendar year 1973.

Billeting:
The contract for construction of new guest house, in the final amount of $824,166.00, was awarded to Advance Homes Incorporation, Davenport, Iowa. The Fort Holabird Billeting operation was absorbed and closed out during calendar year 1973.

Buchart-Home, Consulting Engineers, have been awarded a contract to design a 150 space mobile home park for Fort Meade. It is anticipated that the park will be completed by 1 March 1974.

The following major/organization/conferences were handled during the period of 1 April
1973 - 30 June 1973 by billeting:

<table>
<thead>
<tr>
<th>DATE</th>
<th>ORGANIZATION CONFERENCE</th>
<th>TOTAL OF PERSONNEL</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 13 - 14</td>
<td>West Point Cadets (AOT)</td>
<td>42</td>
</tr>
<tr>
<td>May 1 - 3</td>
<td>DA Workshop</td>
<td>30</td>
</tr>
<tr>
<td>May 1 - 10</td>
<td>FUSA Chaplains Conference</td>
<td>275</td>
</tr>
<tr>
<td>May 20 - 25</td>
<td>FUSA Bowling Championship</td>
<td>30</td>
</tr>
<tr>
<td>June 1 - 30</td>
<td>CIOR</td>
<td>57</td>
</tr>
<tr>
<td>June 6 - 8</td>
<td>NFL Athletes in Action</td>
<td>9</td>
</tr>
<tr>
<td>April 1 - 30 June</td>
<td>Annual and Active Duty Training</td>
<td>941</td>
</tr>
</tbody>
</table>

The MVA program was dispersed $77,800.00 for upgrading living conditions in BOQ's, BEQ's, and Guest House and renovations were completed.

The last occupant of family quarters located at Fort Holabird vacated on 24 September 1973. Clearing of all family housing furnishings of the last 15 units of Holabird housing is scheduled to be completed by 31 October 1973.

General Officers - Assignment and Termination.

LTG Hutchin, LTG Phillips and MG Marks left the post.

LTG Walker and RADM March took up residence.

Department of the Army instructions received from FORSCOM requiring personally signed requests from General and Flag Officers for each work request over $250.00. Directive also established ceiling targets of $5,000 per year operational costs, $3,000 for Maintenance and repair, $2,000 for M&R of furniture or furnishings or total annual cost of $10,000 per General Officer dwelling.

Billeting accommodations were provided for the following units/activities:

<table>
<thead>
<tr>
<th>UNIT/ACTIVITY</th>
<th>NO PERSONNEL</th>
<th>DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interallied Confederation of Reservist</td>
<td>26</td>
<td>1 - 30 Jul 73</td>
</tr>
<tr>
<td>ANACDUTRA, ATTIS</td>
<td>408</td>
<td>2 Jul - 30 Sep 73</td>
</tr>
<tr>
<td>USMA Cadets &amp; Foreign Officers</td>
<td>36</td>
<td>9 - 12 Aug 73</td>
</tr>
<tr>
<td>FUSA Reserve Chaplains Conference</td>
<td>104</td>
<td>17 - 19 Sep 73</td>
</tr>
<tr>
<td>FUSA Advisors Orientation Course</td>
<td>203</td>
<td>4 - 13 Sep 73</td>
</tr>
<tr>
<td>FORSCOM Golf Tournament</td>
<td>63</td>
<td>23 - 28 Sep 73</td>
</tr>
<tr>
<td>FUSA Marksmanship Coordinators Conference</td>
<td>12</td>
<td>27 Sep 73</td>
</tr>
<tr>
<td>National Cryptologic School, CY 500</td>
<td>15</td>
<td>28 Sep - 21 Nov 73</td>
</tr>
</tbody>
</table>

**Industrial Engineering:**

Assistance was rendered to various DIO activities in the preparation of monthly work measurement reports 2 Apr - 23 Apr 73.

Simplified laundry and dry cleaning work measurement standards were developed 16 Apr 73.

The CONARC Management Indicator Report of TDA Support Activities for 3rd Quarter FY 73 completed 16 Apr 73.

Requests were submitted to affected activities for Densities of Equipment and statements of work requirements to test the market for complete cost analysis for Commercial and Industrial-type functions (CITF) 3 May 73.

A review of Maintenance Division manhours accounting was completed 16 May 73.

Maintenance Management space layout was completed 25 May 73.

Two (2) I.E. Technicians completed CITF Training Course at Fort Lee, Virginia 1 June 1973.

A study was conducted on the Burroughs Electronic Billing Computer Purchase Order typing operation. Recommended operating and reprogramming improvements resulted in an estimated 50% increase in productivity, 18 June 1973.
The Commercial and Industrial Type Functions (CITF) FY 73 annual inventory was completed 10 Aug 73.

The first CITF training class of instruction for activity monitors was completed 14 Aug 73.

One (1) full time technician was detailed to FORCE Development Division to manage the Army Authorization Documents Systems (TAADS) equipment requirements and authorizations 30 Apr 73 - 28 Aug 73.

A feasibility study was completed for a Maintenance Division facilities/operations consolidation relative to the moving of the unit repair section from building P-2246 into building T-201, 6 Sept 73.

A feasibility study was completed for a Maintenance Division facilities/operations consolidation relative to the moving of the complete facilities/operations of Building T-201 into building P-2246, 20 Sept 73.

A listing of installed and special items of equipment as well as maintenance and utilities costs by building, as part of maintenance facilities MDW report was completed and forwarded, 21 Sept 73.

The FY 73 Semi-Annual Manpower Improvement Report was completed, 26 Sept 73.

A feasibility study of a Dynamometer Console System was completed for DIO Maintenance Division, 5 Oct 73. Installation was intended for the unit repair section of Bldg P-2246.

The communication portion of the CPO Supervisor Development Program was completed and class instruction provided 31 Oct thru 2 Nov 73.

One IE Technician was assigned to the combined Federal Wage Survey (CFWS), 18 Sept 73. The IE portion of the survey was completed and data forwarded to the Local Wage Survey Committee (LWSC), 30 Oct 73.

Assistance was rendered to DFAE and activities within DIO in preparation of CITF Triennial Evaluations and Cost Comparisons 18 Oct to 19 Nov 73.

One IE technician completed the CPO Supervisor Development Program course 27 Nov 73.

The CITF Triennial Reviews scheduled for 20 Nov 73 were completed.

A safety suggestion to install warning horns on all warehouse material stackers (MHE), was implemented 3 Dec 73.

Cost and revenue estimates associated with the recycling of corrugated cardboard were developed on Dec 73.

A feasibility study of the compaction/baling of commissary waste cardboard was completed and position paper prepared 31 Dec 73. All involved activities were contacted for coordination.

Maintenance Assistance and Instruction Team:

The following types of classes were conducted at units/activities of Fort Meade by the MAIT Team:

The Army Maintenance Management System TM 38-750.

Publications DA Form 12 series.

Repair parts supply procedures.

Arrangements were made with the Mobility Command on 5 April 1973 for a course of instruction on the Power Pack part of the MUST Hospital in the 10th Combat Support Hospital; course was conducted by Mr. Lennebus and Mr. D'Arcangeli.

Instructed unit personnel of Btry A, 4th Bn, 35th Arty Bde., on 23 - 25 April 1973 in
operator maintenance and operation of generator set (on site) 150KW Cummings and Waukesha.

During the month of May many requests were received for assistance in acquiring warranty work for Tractor 10 Ton International. After many phone calls to USATAC and International Harvester of Washington and Baltimore, repairs were started. On 18 June 1973 the Transportation Motor Pool requested information on how to requisition high strength bolts used on commercial vehicles, a determination was made that these bolts can be found in supply catalog 53051LA and Supply Catalog 53061LA.

During the year the following type of assistance and instruction was provided or received:

July 1973 - Mr. G. Mentzer and Mr. M. Combs attended a course of instruction at Edgewood Arsenal on the M-33 Disperser, Riot.
DIRECTORATE OF PERSONNEL AND COMMUNITY ACTIVITIES

General:

Colonel James R. Anderson assumed duties of Director of Personnel and Community Activities on 15 January 1973. Mr. Frank P. Casula had been Acting Director since 1 July 1972.

On 23 April 1973, Mr. Casula again assumed the duties of Acting Director as Colonel Anderson assumed duties as Deputy Post Commander as a result of extended hospitalizations of the Post Commander and the former Deputy Post Commander.

Equal Employment Office and Equal Opportunity and Treatment Office:

During the first quarter of 1973, DA approved staffing for EOTO's at command levels from battalion to DA Headquarters. Staffing for Fort Meade is 1 MAJ, 1 CPT, 1 Civilian Professional, 2 Senior NCOs, grade E-7, and 1 Civilian administrative clerk. DA approved 6 spaces for race relations instructor teams.

In January the first formal Race Relations Education Program was initiated at Fort Meade using graduates of the Defense Race Relations Institute. The program, formally referred to as the Racial Awareness Program, is mandatory for all Army personnel, officer and enlisted.

In March, Mr. George Fountain attended "Personnel Management for EEO Staffs Course".

1LT Leslie J. Hagans was assigned as Assistant EOTO on 15 March.

On 8 August, Mr. Fountain confirmed the placement of Work Incentive Program (WIN) personnel at Kimbrough Army Hospital. The program has a service agreement with the EEO office. WIN pays for the salaries of individuals who are being given practical job experience.

From 8 - 10 August, the EEO and EOT Offices were given a special IG inspection by Department of Army IG Team. The Inspection was conducted by Colonel Hazelwood.

From 1 October thru 17 December, Mr. Fountain attended the Human Relations Course taught at the Education Center at Fort Meade.

In November, LT Hagans attended a three day Race Relations Instructor Conference at Andrews Air Force Base.

On 14 December, LT Hagans attended the Military District of Washington's monthly Race Relations/Equal Opportunity Meeting. Major General Davison, Commanding General, MDW and Mr. Edward Hailes of the Washington Chapter NAACP were guest speakers.

LTC Theodora Nagel, WAC Faculty Member, Defense Race Relations Institute, Patrick AFB, Florida, made a staff visit to this Headquarters to observe a Racial Awareness Program (RAP) Seminar.

Station of Choice and Reenlistment:

During March a forty hour block of instruction was presented to all Career Counselors and Unit Reenlistment NCO's at Fort Meade by members of the Army Career Counselor and Recruiting School, Fort Benjamin Harrison.

Also in March, Fort Meade was represented at the First Army Recruiting Conference at Fort Dix.

Utilizing the 519th MP Battalion Display Trailer, two SOC canvassers traveled to Pennsylvania visiting different towns in support of recruiting efforts.

On 6 March the SOC Office went to Hagerstown and made a 30 second TV promotional shot, to advertise SOC at WHAG-TV, Channel 25.

In July, in accordance with a DA Message, subject: Unit/Installation of Choice Recruiting Program, the various Unit/Station/Special Unit Enlistment Programs on Fort Meade were centralized into a single operation center. LTC E. B. Wiggins was designated Senior
Recruiting Project Choice During the period Oct-Dec the Post totals for Reenlistment were: Mission - 90, Reenlisted - 96, Percent - 106.66.

Alcohol and Drug Control Office:

In the early part of 1973 the Drug Rehabilitation program was reorganized in compliance with DA and CONARC Circulars 600-85. The Program utilized a two-phase concept, a resident and non-resident phase. The non-resident phase, the Community Involvement Center (CIC), provides case finding and intake supportive counseling and non-resident treatment programs. The CIC is designed to compliment the resident program. This portion of drug rehabilitation lends itself to the treatment of personnel who do not have serious behavioral problems and are not chronically drug dependent. Effective 1 March 1973, ILT Mark S. Lucas, formerly the Assistant Education Officer, replaced ILT Ralph C. Zychowicz as Drug Rehabilitation Officer. Mr. Robert DeAngelis and Mr. Ken Jones, former Crossroads Staff, were permanently assigned to staff the CIC.

The resident program at Crossroads has been reorganized and consists of a maximum of 30 days full-time in-residency. This is followed by 30 days of working in the unit and nights and weekends residence in the Crossroads. This later phase does not interfere with the individual unit requirements. After 60 days a determination is made as to whether the individual should be retained in the Army or is recommended for elimination.

Two rehabilitated drug abusers, graduates of the Crossroads program, joined the Crossroads staff. They are being trained to replace contract Odyssey House Staff.

As a part of the Alcohol Rehabilitation Program, two weekly group counseling sessions were established, one for officers and senior NCO's and one for dependent wives. The Alcohol Safety Action Project (ASAP) program gathered momentum during the early part of the year as Provost Marshal Office referrals steadily came into the Fort Meade House.

In January and February representatives from ADCO attended the National Drug Education Center/National Institute of Mental Health Course in Oklahoma City. Other courses and training sessions attended by ADCO staff included US Army Alcohol and Drug Abuse Team Training Courses, National Drug Abuse Training Center Education/Prevention Workshop, US Army Drug and Alcohol Rehabilitation Training Course, Residential Treatment Managers Course at National Drug Abuse Training Center, and Track III Drug Abuse: Fundamental Facts and Insights Workshop sponsored by NDATC.

In March ILT Barbara Yost was assigned as ADCO Education Officer.

In April an Alcohol and Drug Abuse Prevention Education Teaching Guideline Kit was published and distributed to all Battalion and Company drug education specialists and unit S-3s.

On 24 April a Battalion Commander and SGM Alcohol and Drug Education Seminar was conducted.

2LT Laura H. Pariseau replaced CPT Stephen W. Hoyt as administrative officer in July.

Dr. Juddanne Densen-Gerber, Executive Director of Odyssey House visited ADCO in August.

Mr. Larry Pederson, a psychologist for Crossroads, took over in September. The Odyssey House contract which supplied civilian drug counselors expired in August. The vacancies left by Odyssey House personnel were filled by military personnel.

Alcohol and Drug Abuse Workshops were held in September and November.
Fort Meade House established an Evening Group Therapy Session held weekly. In accordance with AR 600-300, Fort Meade House established a program placing emphasis on the identification and treatment of civilian employees with alcohol problems.

CSM R. L. Martin, FORSCOM CSM, visited ADCO in October.

National Drug Abuse Week was held from 21-27 October. Ft Meade participated with many on post activities and displays.

In November 1LT Yost, ADCO Education Officer, departed and was replaced by CPT Joe D. Huddleston.

The Fort Meade Alcohol and Drug Prevention Program has implemented the new DA Policy, the Drug Testing Program, governing the reduction of age for those military personnel that are liable for random unit testing. New age requirement was lowered to 27 years of age for both enlisted and officer personnel.

Implementation of the DA policy on the use of methadone treatment programs for military personnel was coordinated with the Department of Health and Mental Hygiene for the State of Maryland. We have been assured of their cooperation in insuring that active duty personnel are not enrolled in this type of treatment.

Personnel Services Division:

A Support Requirement for Eastern Regional Mess Management System was established in January.

LTC John J. Nee, FA, was appointed Chief of Personnel Services Division on 29 June 1973 vice LTC Robert R. Fraley, INF, who was reassigned to a Commander's Personal Staff position.

Because of Steadfast Reorganization, Officer/WO procurement procedures were drastically amended. These changes required the submission directly to DA in punch card format officer/WO requirements with information listing furnished HQ FORSCOM. Such requisitions not only involved HQ, Fort Meade but other FORSCOM units, headquarters, and activities on the Fort Meade installation. This office is now acting as the administrative focal point for these type actions. In addition, due to Steadfast Reorganization PRA's issued by higher headquarters are to be furnished HQ, Fort Meade from HQ, FORSCOM for subsequent breakout to other FORSCOM units and activities located on this installation.

Responsibility for supervision of the Military Information Booth, Baltimore-Washington International Airport, was requested to be transferred to DIO. Action proved negative. The location for the booth has been changed within the airport. Baltimore District Engineer's Office is formulating a lease and preparing plans for modification of the booth at its new location for security measures. Until modifications are completed, the booth is operating on a 24 hour basis.

Education Services Branch:

The traditional contract GED Preparatory High School and Intermediate Level Instruction was replaced by the implementation of the first Veterans Administration fully funded High School Preparatory Program. The program is administered by the Anne Arundel County School System.

The first Ford Motor Company-Manpower Development Training Act sponsored a Transition Automotive Class successfully graduating 15 students.

By March, 161 enlisted personnel of the 519th MP Bn had successfully completed the USAFI Group Study Course, "Introduction to Law Enforcement" and another 101 were enrolled in the course. A new USAFI group study course in Sociology began in October with over 100 students enrolled from the 519th.

In June, Mr. Gustaf E. Berglund, the director of the Education Services Branch, retired after 25 years of federal service. He was succeeded by Mr. Anthon V. Allred who acted as director until a permanent replacement, Mr. Robert Rambicur, was appointed.

A Human Relations Course, conducted by Dr. E. D. Rozechi, Anne Arundel Community College, was offered at different times during the reporting period. The college level group
study course covered contemporary social problems with emphasis on ethnic and racial concerns in America.

In September the Army Education Center, in cooperation with Anne Arundel Community College offered a new educational program called Servicemen's Opportunity College (SOC). This program makes it easier for the serviceman to meet educational requirements of today's Army or to compete in the civilian world of work. A Servicemen's Opportunity College is a community or junior college that recognizes the need to aid servicemen and women in quest of educational goals. Generally, in order to meet this need, a SOC will have a liberal admissions policy that is related to the life conditions of the serviceman; eliminate seemingly artificial barriers, such as residency requirements, which hinder educational progress of the serviceman; provide special services and programs to meet the special needs of servicemen; and establish a policy to grant credit for traditional and non-traditional educational experiences. Briefing teams composed of members of the Army Education Center and Anne Arundel Community College visited each unit to explain course programming. Participation in the program has been more than sufficient to insure its continuation.

During the month of December 1973, the Education Center Staff initiated the merging of the Transition and General Education Offices, which were located in opposite parts of the main Education Center. The merger has been approximately 75% completed. Cross-training of Transition and GED staff will take place during the 3rd Fiscal Qtr. 1974. After 31 May 1974, Transition training will be discontinued and vocational and technical training will be available during the individual's period of military service.

Safety Branch:

The Safety Director attended the three-week Army Safety Management Program at Fort Benjamin Harrison, Indiana.

The Post Safety Committee was established in accordance with a new Fort Meade regulation. This committee met for the first time during the reporting period, and consists of the Post Commander and the major staff directors.

The Post Safety Office established a special Motorcycle Operator Training Course in coordination with the Anne Arundel County (Motorcycle) Police. The course must be attended by all personnel who register a motorcycle on Post. The course consists of four hours of classroom instruction and one hour of practical demonstration.

A unit instructor course for the Defensive Driving Course (DDC) was also initiated. Trained instructors will then give the DDC to all unit personnel drivers of privately owned or military vehicles. Approximately 500 personnel were trained in the National Safety Council's Defensive Driving Course.

This office published a new regulation on the Fort Meade Safety Program. Also published were seven safety bulletins on safety hazards and fatalities, and a pamphlet on flammables.

A DA regulation was published in June which implements the Federal Occupational Safety and Health Act. Installation staff and subordinate unit commanders were oriented in inspecting units/activities in accordance with OSHA standards, monitoring of the eye and hearing conservation program.

Several seminars and classes were attended by members of the Safety Branch: a five day course at the Department of Health, Education and Welfare on Radiological Protection Safety; a five day course on Occupational Safety and First Aid; a safety seminar in Baltimore, presented by the Maryland Occupational Safety and Health Administration Staff; a safety seminar presented by the Baltimore Safety Council.

A pamphlet was published on winter safety hazards furnishing guidance on vehicle operating techniques, cold weather injury, personnel safety, and carbon monoxide.

Installation Club Management Branch:

Several changes in personnel occurred during the year. The present staff includes Major Ronald Fishman, ICM, 2LT James Cauil, Assistant ICM, W1LT Everett Blackburn, Officers' Open Mess Branch Manager, SFC Robert L. Burgess, Assistant Manager Officers' Open Mess Branch, SFC Sammie Edmonds, Branch Manager Non-Commissioned Officers' Open Mess Branch.
During March, representatives of ICM attended the Second Annual Meeting of the International Military Club Executives' Association at San Antonio, Texas. Also in March, representatives attended the Eastern Region, US Army Club Management Agency Workshop at Friendship International Hotel in Baltimore.

A loan application requesting $1,904,520 for the construction of a new Officers' Open Mess was submitted to the US Army Club Management Agency.

2LT Caul attended a seven week course in Installation Club Management at Fort Lee, Virginia in August. Major Fishman attended a six week course at the Educational Institute of the Hotel and Motel Management Association in Florida.

In September an office for the ICM was provided in the basement of Building 4411. In October, a secretary was provided, PFC Brenda Davis, assigned to the WAC Co., USAG.

Work on the new non-commissioned officers' club in Building 370 continued toward completion with an expected opening date in April 1974.

2LT Caul was the Distinguished Graduate of Open Mess Management Course 74-2. His achievement was recognized at a Post Retreat Ceremony in October and he was presented a silver bowl awarded by the International Military Club Executives' Association for academic achievement.

Army Community Services Branch:

Mrs. C. E. Hutchin, Jr. and LT Clarke, ACS Officer, headed a delegation of eight to All Area ACS Conference at Ft Belvoir, VA on 12 April.

LT Clarke attended the ACS Course at Ft Sam Houston, Texas from 24 April to 8 May.

LTG Hutchin, Commander First US Army was the guest speaker at an ACS Awards Ceremony and coffee on 30 April.

A concerned parents' group was formed at the ACS Children's Center. Its aim is to provide a forum for discussions of problems associated with rearing an exceptional child.

Group meetings are held on monthly basis and include guest speakers of interest to the group.

LT Clarke and Mrs. Lannie Dunham, ACS Volunteer Supervisor, attended the National Conference on Social Work at Atlantic City, NJ.

An eight week (July - August) Swim Program was conducted for handicapped dependents of military personnel in which 17 children participated.

An ACS Volunteer Training Orientation was conducted in September with ten new volunteers completing the orientation.

In October, ACS was the host of the 14th All Area ACS Volunteer Conference. Volunteers at the conference represented Ft Belvoir, Vint Hill Farms, Carlisle Barracks, Fort Dix, Fort Eustis, Fort Hamilton, Fort Monmouth, Fort Detrick, Fort Lee, Fort Myer, Fort Monroe, Walter Reed, Fort Devens, and Aberdeen Proving Grounds.

Awards presented to volunteers during the year included uniforms and pins, certificates of appreciation, Outstanding Community Service, DA Certificate for Patriotic Civilian Service, and DA Certificate of Commendation.

Central Post Fund Branch:

With the close of First Army as a Major Command, the following functions were assigned to the Central Post Fund: receipt, disbursement and procurement aspect of J-Boat operations (operation and administration remains at SCS); publishing the "Voice" and paying the salary of the journalist (Funds were transferred to CPF for operation thru 30 September 1973). Unit Funds were centralized in accordance with a directive from HQ, FORSCOM, AFPR-PS.

LT Thomas F. Blakemore assumed the duties of Custodian Central Post Fund on 28 August 1973 per Special Orders 173, para 116.
Approval was received from ACWF for a grant of $635,000.00 to construct a twelve lane addition to the Fort Meade Bowling Center and to replace pinsetters and kickbacks in existing lanes. Construction will begin on or about 1 April 1974.

Recreation Services Division:

In February the 6970th Air Base Group Basketball Team was crowned 1972-73 Post Champions. The championship trophies were presented by the Post Commander.

On 12 March the Fort Meade Post Field House was dedicated and renamed in honor of the late Sergeant First Class Louis J. Murphy for recognition of his previous outstanding and dedicated performance of duty with the Fort Meade Recreation Service Sports Branch. Assisting Colonel John E. Lance, Jr., with the plaque unveiling ceremony was Mrs. Peggy Griffin, widow of the late SFC Murphy.

Two new outdoor tennis courts were completed in March. Completion of these courts brings a total of 17 outdoor tennis courts on Post.

On 2 April the new Fort Meade Sports Arena was dedicated and named in honor of the memory of the late Colonel Leo F. Gaffney, Sr., for recognition of his previous outstanding and dedicated support of the First United States Army Recreation Services Sports Program. Assisting Colonel John E. Lance, Jr., with the unveiling was Betty Gaffney, widow of the late Colonel Gaffney.

The 1972-73 Fort Meade Intramural Bowling Season climaxed with 6970th Air Base Group and Naval Security Group Teams garnering first and second planes, respectively in the Post Championship Tournament. The aforenamed unit teams then reversed positions and took the Post Volleyball Championship.

In June, Mr. Ben M. Scharnus retired as Recreation Services Officer. He was succeeded by LTC Douglas Mollison.

A Department of the Army sponsored Women’s Army Corps Synchronized Swimming Team performed at the new Gaffney Sports Arena Indoor Swimming Pool on the evenings of 5 and 6 July 1973. The final objective of this team is representation of the US Army in international competition.

In August the 437th Military Police Company Slow Pitch Softball Team was crowned 1973 Post Champions and the 6970th Air Base Group was crowned Fast Pitch Softball Post Champions.

The First Annual US Army Forces Command Golf Championship Tournament was conducted at the Fort Meade General Parks Golf Course during 24 - 28 September. Seventy-four golfers participated from FORSCOM installations located throughout the entire US. The open team championship was won by Fort Meade with a score of 900 strokes for the 72 holes of play. Fort Sam Houston, Texas, was runner-up with 917 strokes.

In accordance with instructions received from Recreation Services Branch, US Army Forces Command, Fort McPherson, Georgia, Special Services designation was changed to Recreation Services.

In October, the 6970th Air Base Group "A" Team was crowned 1973 Fort Meade Intramural Golf Champions.

A continuation of the new Department of the Army Program called "Athletes in Action", was conducted at Murphy Field House on the evening of 9 November. This new program, which is presented by Christian Athletes, was originally initiated at Fort Meade in June by a group of Department of the Army sponsored professional football players. This time a group of potential Olympic weightlifters presented a demonstration of both their physical and spiritual strengths. The evening’s program consisted of appearances by Gary Glenny, National Weightlifting title holder, Tom Hirtz, 1972 Senior Nationals title holder, Bob Krupp, collegiate All-American, and Mike Camping, promising newcomer to the group, who demonstrated the super heavy weightlifts.

On Thanksgiving Day morning the 519th MP Battalion defeated the 23d Air Defense Artillery Brigade for the 1973 Fort Meade six-man tackle Football Championship.
On 1 December, Fort Meade Recreation Services hosted a Youth Holiday Football Bowl with the Sting Ray Athletic Club of Buffalo, NY, as opponents. Three football games were played during the course of the day between Fort Meade and Sting Ray teams, with continuous pre-game and half-time entertainment provided primarily by civilian entertainment groups from the local surrounding civilian communities. The Fort Meade Youth football teams lost all three games to the visitors. This marked the first time that such a Youth Holiday Football Bowl has been sponsored by this installation. All of the visitors, who totaled some 250 parents and players, were billeted and messed for two days at Fort Meade.
Military Personnel Branch:

During the month of February, the outprocessing procedures within the Records Section were revised to bring its operation in line with the "one stop processing" concept. As a result, individuals do not have to outprocess through Finance or the Hospital to secure their financial and medical records. All records are now available at the Consolidated Personnel Office on the specified date personnel report for outprocessing.

Department of the Army advised that beginning in July 1973, Officer Evaluation Statements would be mailed to the officer annually, shortly after his month of birth. Initial submission of a postal mailing address specified by each officer was accomplished by the use of a pre-punched card and mailed to HQ, DA during March. The Military Personnel Branch assumed the personnel functions of the Eastern Region Club Management System in March.

The Fifteenth Pre-Retirement Counseling Session was held at Service Club Number 1 on 21 March. Key representatives from federal and state agencies, as well as Post activities, were present to brief and assist individuals in planning for retirement. Approximately 352 officers, warrant officers, and enlisted men and their dependents attended this session.

The Retired Services Officer, Fort Meade, Maryland counseled 130 military personnel and their wives on the new Survivors Benefits Plan during the month of March. In addition, widows of retired military personnel were counseled by the Retired Services Officer during this period and assisted in the accomplishment of required governmental forms to insure payment of benefits at the earliest practicable date.

On 27 and 28 March, a Department of the Army Team conducted seminars on the Proposed Nondisability Retirement Legislation which will soon go before Congress. Representatives of all major subordinate units, tenant units, Indiantown Gap Military Reservation, Carlisle Barracks, and Aberdeen Proving Grounds attended the seminars, held in the First Army Conference Building. In accordance with Department of the Army directives these representatives will brief all personnel of their units concerning important proposals.

During June, priority missions directly involving the Adjutant Division concerned Permanent Change of Station departure of the 1st Squadron, 6th Armored Cavalry from Ft Meade to Ft Bliss; and reclassification of MOS 71H to the 75 series for enlisted personnel assigned to this command.

Early release of personnel UP para 5-21, AR 635-200, to accept employment, was terminated at the close of the Fiscal Year.


Effective 1 June, the policy for submission of retirement applications changed from 12 months to 6 months. Accordingly, members who have completed 19 years and 6 months or more of Active Federal Service may apply for retirement NTE 6 months prior to their desired retirement date.

Processing of enlisted retirement applications for personnel whose records are maintained by the Military Personnel Branch was transferred from Bldg 2501 to the Retired Activities Section, Separation Transfer Point, Bldg 2813. The Retired Activities Section will be responsible for the complete processing of each individual's retirement to include preparation of the application, scheduling for final type physical examination, orientation, counseling, and issuance of applicable Letter Orders effecting retirement. These revised procedures should provide more effective and efficient services to the prospective retiree inasmuch as all required actions in connection with retirement will be accomplished in one location.

Effective with the reorganization of the Army on 1 July 1973, this headquarters was delegated GCM authority for additional activities, units and installations within the geographical areas outlined for the Fort Meade Installation. As a result, this headquarters assumed the casualty responsibilities formerly handled by First US Army to include final approval authority on all Line of Duty Investigations. Fort Meade's area of responsibility also increased with the assumption of additional counties in Virginia and West England.

24
Virginia for casualty administration.

On 1 July, the authority to approve or disapprove enlisted retirements was also delegated to Fort Meade. As a result, the function of preparing and processing enlisted retirements, to include issuance of orders effecting retirement, for Fort Meade and attached units was placed under the operational control of the Separation Transfer Point. This action was predicated on a need for increased efficiency and control in processing applications from a greater area of responsibility and also, on a desire for improved services to the potential retiree.

Direct requisitioning to the Military Personnel Center (MILPERCEN) for enlisted personnel was implemented by this headquarters in July.

On 25 June, Brigadier General Hoffman, MILPERCEN, visited this headquarters and was briefed by CPT McIntyre, Chief Military Personnel Branch, Adjutant Division, on strength posture of this installation.

During July, the Officers Records Section was reorganized into a composite team to handle all functions pertaining to officer personnel at one location, i.e., personnel actions, personnel records, and officer evaluation reports.

In August, the Personnel Management Section was reorganized and given the additional responsibility of inprocessing enlisted records of all newly assigned enlisted men.

The Analyst Unit of the Military Personnel Accounting Section, under the supervision of Mr. Joseph Skarwecki, was converted from a single unit of individuals, each responsible for certain organizations, into two teams, each responsible for a group of organizations. This conversion provides for continued accomplishment of mission requirements during periods when individuals are absent from duty.

As of 1 September 1973, temporary promotions to CPT thru COL, CW4 and CW3 as announced by a DA Special Order are effective the first calendar day of the month. Dates of rank for officers promoted on the first day of the month will be spread throughout the preceding month. Personnel will be promoted and become entitled to pay and allowances in the higher grade on the effective dates specified in the order. As a result, officers promoted under the new system will receive monetary benefits from one to thirty days earlier than before. The same is also true in regard to dates of rank.

A program for initial evaluation of soldiers upon completion of 16 months active duty became effective on 1 September. Accordingly, all enlisted personnel who complete 16 months active duty, irrespective of pay grade, with a total commitment of three or more years active service will be given an initial EER and MOS test in his PMOS. Approximately 237 individuals have been identified thus far and are being scheduled for testing during the period thru December 1973.

FORSCOM Installation Commanders have been delegated approved authority for second retests of the Army Classification Battery (ACB) and Officer Candidate Test (OCT). Second retest authority heretofore has been the responsibility of Major Army Commands.

A member from the General Accounting Office visited the Military Personnel Branch during the latter part of September to conduct a survey on the assignment and utilization of highly skilled military personnel.

In September, the Military Personnel Branch assumed the personnel functions of the 144th Ord Det., 549th Ord Det., and the First US Army Escort Det., Dover, Delaware.

Effective 1 October, the E-4 quota allocation system and the requirement for commanders to report E-3 personnel eligible for promotion to Department of the Army was eliminated. Under the new policy, local commanders were authorized to pool their subordinate command assigned grade strength at any desirable level if such pooling would result in a greater promotion capability. As a result, allocation for E-4 promotions were centralized and consolidated at Post Level under the operational control of the Military Personnel Branch. This procedure was established to insure an equitable distribution of promotions throughout the Command.

Effective 1 October, the conduct and efficiency ratings were deleted from the Personnel Management System. Accordingly, conduct and efficiency ratings are no longer used in
determining an individual's character of service upon separation. This determination is made, based on the member's record of service during the current period of service, by the immediate commander (company, detachment, or equivalent level) of the last unit to which the member was assigned or attached prior to assignment to the Transfer Activity for separation processing.

The automated personnel system being used throughout CONUS will not permit personnel assigned to one Unit Identification Code (UIC) to be slotted on a Personnel Information Roster (FIR) with a different UIC. Therefore, in order to insure that alignment of personnel asset reporting was consistent with authorization documents, the officer and enlisted personnel of HQ FFGM had to be assigned to the same unit. Consequently, action was taken to close out the HQ USAG (Officer) Morning Report prepared by the Military Personnel Branch and, reassign those personnel to HQ CO, USAG. As a result, the responsibility for preparing the HQ CO, USAG Morning Report to include the Command Group and Officers assigned to the respective staff activities was delegated to Headquarters Command, effective on 10 October 1973.

The fourth annual Retired Personnel Open House was held at Recreation Center Number 1 on 17 November.

An Officer rotational assignment policy was established in October in order to maintain a quality balance of staff and field experience with HQ FORSCOM and at FORSCOM unit and installation levels. This procedure permits exchange of experienced officers between HQ FORSCOM and subordinate installations and units upon completion of normal tours when such assignments will not interfere with normal career progression, i.e., scheduled schooling and overseas assignments. Accordingly, top quality officers may submit preference statements to respective career branches requesting reassignment to other FORSCOM Activities upon completion of their current tour.

DD Form 214, Armed Forces of the US Report of Transfer or Discharge, was revised in December 1973. Secondary military occupational specialties and related civilian occupations will now be added to this discharge form. The revised form also has a space for listing successful completion of in-service training courses.

The methods of recording personnel qualification and data are undergoing major changes within the Army. Present editions of Enlisted and Officer Qualification Records (DA Forms 20 and 66) will be replaced by a new two-part record apply to all military personnel. Part 1 (DA Form 2) is automated under the Standard Installation Division Personnel System (SIDPERS) and produced quarterly with copies for the individual's personnel records, personnel staff NCO, unit of assignment and each member of the service.

Part II (DA Form 2-1) reflects other essential and/or historical information not available on the SIDPERS Data base. Military personnel offices will manually prepare and maintain this form in essentially the same manner as current qualification records. Duplicate copies will not be furnished Department of the Army for officers.

Reports of Change (DA Form 2876) will be eliminated for enlisted personnel. AR 640-2-1, Personnel Qualification Records, governs preparation and maintenance of the new form. Army-wide conversion of DA Forms 20 and 66 to the new record will be completed by the Active Army in increments by grade over a ten month period commencing in January 1974.

Administrative Services Branch:

Effective 1 July, the First US Army Publications Stockroom came under the operational control of First US Army. The First US Army Field Printing Plant remained under the operational control of First Army. Fort Meade became responsible for administrative and logistical support for these activities.

An Addressograph Multilith Electrostatic Copier was installed in the Administrative Services Reproduction Section. This machine eliminated the need for stencils, and enabled all orders to be reproduced in one central location.

In June CW2 Donald Lockhart assumed the position of Assistant Chief, Administrative Services Branch and Installation Postal Officer.

On 20 August, LTC. E. B. Wiggins, WAC, assumed duty as Post Adjutant. CPT Julia A. Belt, WAC, was assigned as Chief, Administrative Services Branch on 30 April.
On 28 November, 3, 5, 6, 7, and 18 December the Records Management office conducted classes in records management and disposition for Post Headquarters Staff sections.

On 12 December the Installation Postal Officer conducted the semi-annual class for postal officers and postal clerks.

Civilian Personnel Division:

Almost 1000 civilian employees were effected by the reorganization of the Army. Many of these employees were individually counseled on entitlements, review of records, and preparation or required applications for placement.

During May and June, 300 employees were counseled concerning eligibility for retirement.

As of June 1973, CPD assumed servicing for the Intelligence Command, Criminal Investigation Division of CIC, Armed Forces Examining and Entrance Board, Army Recruiting Main Station, USARPAC Liaison, Health Services Command, Training Aids Liaison Officer (TRADOC) US Army Communications Command, Electronics Command and Club Management Agency.

In the latter part of August the CPD was relocated from Building T563 to Building P4411.

Courses conducted by CPD included an 80-hour basic course for 19 first line supervisors and a 3 day course entitled "The Manager's Role in Equal Employment Opportunity" for 22 civilian and military supervisors.

The Human Resources Department of the Mayor of Baltimore's Office presented a workshop to promote employment of disadvantaged youth during the summer months. Ft Meade was represented by Mr. James Miller, Staffing Specialist.

The Ft Meade Civilian Blood Program continued to receive strong civilian support, exceeding the quotas in each drive.
A birthday anniversary commemorating Dr. Martin Luther King Jr., was held on 15 January. The guest speaker was Dean Charles W. Thomas, PhD, D. C. Teacher's College, Washington, D. C., and special music was presented by the Woodson Senior High School Chorus, Washington, D. C.

On 26 February, three chaplains of Fort Meade attended the First Session of the First Army Workshop in pastoral counseling with alcoholics and their families. This workshop had two sessions, the first to teach new techniques of counseling, the second, two months later, when the trained chaplains can evaluate their practical use of the first session training. The attending chaplains are then expected to train the other installation chaplains.

Chaplain (LTC) Herminio Diaz represented the Post Chaplain at the Chief of Chaplains Pastor's Conference, 15 March in St. Louis, MO. This conference included all senior installation chaplains in CONUS. This afforded the Post Chaplains the opportunity to share installation problems and programs.

A memorial service for Dr. Martin Luther King, Jr., was held on 4 April. The Rev Lawyer L. Swinson, Pastor of the New Metropolitan Baptist Church, Washington, D. C., was the guest speaker. Music was presented by the D. C. Youth Chorale under the direction of Mr. Edward Jackson and Mr. Wesley Boyd. The program was enthusiastically received by the Fort Meade community, filling Post Chapel to overflow capacity.

In addition to a heavy Easter Week schedule of religious activities, the Post Chaplain sponsored an extremely well-attended Easter Sunrise Service at Burba Lake behind the Post Chapel. Chaplain (COL) Bertram C. Gilbert, President of the United States Army Chaplains Board, was the guest speaker. The FUSA Band provided vocal and instrumental musical support.

On 1 July, the Wesley Touring Choir, Smithtown United Methodist Church, Smithtown, NY, sang at the Protestant Service, Chapel Center.

The Urban Park Singers from Dallas, Texas presented a concert at the Chapel Center on 5 August. Dinner was served this group by the PWOC.

During the months of July and August a Vacation Church School (post wide) was held at the Chapel Center.

Chaplain (COL) Francis X. Wallace, Post Chaplain, attended the TRADOC/FORSCOM Chaplain Conference in Kansas City, MO from 14 thru 18 September.

On 21 September the Catholic Parish held a Crab Feast on the grounds adjacent to the 12th Street Social Hall.

On 22 November a Patriotic Thanksgiving Service was held at Post Chapel.

On 14 and 15 December a Christmas gift sale for needy families was held at the MacArthur Street Chapel sponsored by the Protestant Parish, Chapel Center.
During 1973 several operational changes took place within the Provost Marshal Division. The 526th Military Police CO was removed from the administrative control of the 519th Military Police Battalion while remaining under operational control of the PM. In July the US Army Military Police Field Office, Beckley, West Virginia, responsible for AWOL apprehension for W. VA., came under operational control of the PM. Also, the IA terminal of the National Crime Information Center was transferred to the office of the PM. Those military police functions performed by the 217th MP Detachment, Ft Holabird, inactivated in June, were assumed by Ft Meade personnel and civilian guard personnel.

Changes in personnel included: LTC Charles R. Kelly assumed duties as Provost Marshal, 2LT Judith Wilson was assigned as Assistant Operations Officer, CPT Paul A. Garwood assumed command of the 526th MP CO, and Master Sergeant William W. Warnick assumed duties as Sergeant Major, Office of the Provost Marshal.

In August the Provost Marshal Office was visited by FORSCOM Provost Marshal, Colonel Hiram E. Daniels.

A new recreational vehicle storage lot was established in September.

On 15 October the responsibility for investigating non-narcotic drug violations was transferred from CID to MPI.

On 5 December a metal detector was installed at the entrance to the installation confinement facility to detect weapons being introduced.

On 10 December a Dictaphone 4000 recorder was installed to record military police station radio and telephone conversations.

A major change in policy occurred when the Breathalyzer machine was certified by the State of Maryland and operators were trained by the Maryland State Police. All military drunk driving offenders as well as civilian offenders will be referred to the US Magistrate.
General:

In 1973, the major activities included an average of 11 Training Inspections per month, coordination for 38 community support activities, planning for the conduct of 31 parades and other ceremonies, and the planning and supervision of the Annual First United States Army and Post Rifle and Pistol Matches.

Significant Ceremonies:

15 Jan 73 - Honor Guard Ceremony honoring Mr. Vernon P. Alden, Civilian Aide to the Secretary of the Army for the State of Massachusetts.
28 Feb 73 - Honor Guard Ceremony honoring the Retirement of Brigadier General Vasco J. Fenili.
20 Jun 73 - Honor Guard Ceremony honoring the retirement of Captain Karl B. Kohler, USN.
5 Jul 73 - Honor Guard Activation Ceremony, Army Readiness Region III.
20 Jul 73 - Change of Command Ceremony honoring departing First Army Commander Lieutenan Claire E. Hutchin, Jr. and his successor, LTG Glenn D. Walker.
10 Aug 73 - Review in commemoration of the 55th Anniversary of the Activation of the First US Army.
11 Sep 73 - Honor Guard Departures Ceremony for General Samuel C. Phillips, Director, National Security Agency.

Post Range Control:

Post Range Control provides sixteen outdoor firing ranges and 40 training areas comprising 7,800 acres. Additional facilities include four indoor ranges and a PCPT field. A man day utilization of 134,804 days was realized on the ranges and 181,024 for training areas during CY 73. Range Control provided support for the 1973 First US Army Commander's Rifle and Pistol Championship Matches during the period 2 - 7 April 1973. Approximately 625 competitors participated in the Matches.

Range Control also provided support to the 1973 United States Inter-Allied Confederation of Reserve Officers (CIOR) team. CIOR competition was held in Rome, Italy with 12 NATO countries participating. 1973 team results are as follows:

a. In the General Classification the United States received 2nd, 3rd, 5th and 7th place victories with Italy, the host country, winning 1st and 4th.

b. First prize was awarded to a United States team for the highest scoring team over 35 years of age.

c. In the Combined Obstacle Course and Utility Swimming Event, the United States took 1st, 2nd, 4th, 5th and 6th places.

CBR School:

The Fort Meade CBR School provided chemical, biological and radiological defense training for active military personnel and Reserve/National Guard units from Ohio, Pennsylvania, Virginia, West Virginia, Maryland, Massachusetts, New Jersey, Maine, Kentucky, Delaware, and the Military District of Washington.

Nine Officer/NCO 80 hour courses were conducted during 1973 and included instruction on the use and maintenance of CBR equipment, fallout prediction and plotting, and CBR defensive operations. During 1973, 429 officers and NCO's attended this course. Five field expedient flame demonstrations were presented to civilian and military personnel in addition to students of the 80 hour course. Gas chamber exercises were administered to a total of 9,299 personnel.
Other courses of instruction conducted during 1973 included: two CBR Officer/NCO Refresher Courses, two Chemical Riot Control Courses, one Shelter Management Course, four Alpha Monitoring Courses, and one NAIC/CAIC Course.

The CBR School cadre also participated in quarterly NAICP exercises, advised unit commanders on CBR operations and training, and assisted the Inspector General on all areas of CBR.
Intelligence Training:

The First United States Army Area Intelligence School was conducted at Fort Meade during the period 2 July to 24 August 1973. This headquarters provided the administrative and logistical support of the school. A total of 392 students attended the school during this period. Courses offered consisted of the following:

- Counterintelligence Officer/Technician Course
- Intelligence Analyst Course
- Aerial Surveillance Course
- Interrogation of Prisoners of War Course
- Combat Intelligence Staff Officers Course
- Installation Intelligence Course
- Technical Intelligence Course
- Censorship Examiner Course
- MI Field Grade Officer Refresher Course
- S2/Unit Intelligence Officer and NCO Procedures Course
- MI Officer Advanced Course (MIOAC) ADT

An aggressor program was established for the subordinate units of Headquarters Fort Meade during the month of November 1973. The program included an Aggressor Instructor Group that had the mission of training aggressor teams from each subordinate unit. On 4, 5 and 6 December 1973 the following subjects of instruction were presented:

- Introduction to Aggressor
- Organization of Aggressor Field Forces and Air Army
- Aggressor Uniforms and Insignia
- Aggressor Order of Battle and Military Symbols
- Unit Tactics
- Ground Forces
- Organization and Training of Aggressor Force
- Exercise Intelligence Plan
- Aggressor Simulation Equipment and Weapons
- Review

Intelligence Planning:

In order for staff agencies and subordinate units to implement a more effective information security program, FFGM Supplement 1 to DOD 5200.1-R and AR 380-5 was published on 8 November 1973 and distributed.

In order to assist staff agencies and subordinate units in satisfying the requirements of AR 381-12, a FFGM Supplement 1 to AR 381-12 was published on 27 November 1973 and distributed.

Security Violations:

During calendar year 1973, review and final disposition was made on two reports of investigation of security violations on this installation. One case was determined to be a possible compromise of classified defense information and the other was determined to be an administrative security violation without possible compromise.

Security Inspections:

Representatives of the 109th Military Intelligence Group conducted counterintelligence assistance visits of staff agencies and subordinate units as indicated below:

<table>
<thead>
<tr>
<th>Date</th>
<th>Unit/Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 - 27 Sep 73</td>
<td>Headquarters Fort Meade</td>
</tr>
<tr>
<td>28 Sep 73</td>
<td>Headquarters Command</td>
</tr>
<tr>
<td>3 Oct 73</td>
<td>42d Transportation Battalion</td>
</tr>
<tr>
<td>4 Oct 73</td>
<td>76th Engineer Battalion</td>
</tr>
<tr>
<td>5 Oct 73</td>
<td>519th Military Police Battalion</td>
</tr>
<tr>
<td>5 Oct 73</td>
<td>85th Medical Battalion</td>
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</tbody>
</table>
Representatives from the Security Division conducted 32 security inspections of subordinate units while participating as members of the Post Commander's Company Level Inspection Team.

Representatives from the Security Division conducted 78 security assistance visits to staff agencies and subordinate units during the year.

Security Education:

On 21 May 1973 a letter was published and distributed to all staff agencies and subordinate units outlining precise procedures and downgrading and declassification instructions for new classified material published after 1 June 1972 which was classified exclusively on material formerly marked Group 1, 2, or 3, or not group marked.

On 18 and 19 December 1973, military and civilian personnel from this headquarters and subordinate units attended SAEDA presentations presented by representatives from the 109th Military Intelligence Group.

Personnel Security:

The Security Division processed 8,485 personnel security actions during calendar year 1973. Such actions included, but are not necessarily limited to, security clearance validations and verifications, requests for personnel security clearances and investigations, revocations and denials of security clearances, and adjudications.
Effective 1 July 1973 the Training Aids Service Office (TASO) was established as a division in the Directorate of Plans, Training and Security. This division consists of what was formerly three separate activities; the Audio Visual Support Center, the Central Photographic Facility and the First Army Training Aids Center. The Audio Visual Support Center and Photographic Facility were formerly a function under DC-E. The First Army Training Aids Center TDA was disestablished and became part of TASO. The TASO has been established to provide a single point of contact for instructor personnel to obtain all training media.
PLANS AND OPERATIONS

General:

Effective January 1973, this office assumed the responsibility for the Unit Readiness Report from DPTSEC, Force Development.

On 15 February this office also assumed the responsibility to submit FORSTAT reports directly to CONARC (presently FORSCOM).

Civil Disturbance Activities:

Fort Meade units tasked under civil disturbance plans were alerted in early January 1973 for possible deployment to Washington, D.C. The alert was issued in the event that Military District of Washington (MDW) required assistance during the Presidential Inauguration. Fort Meade forces deployed on 19 January and with no significant confrontation redeployed to Fort Meade on 20 January.

Grown Tall Exercises in preparation for Garden Plot were conducted by Fort Meade units prior to deployment for the Presidential Inauguration. Additional Grown Tall Exercises were conducted by the 519th MP Bn in mid-May.

Nuclear/Chemical Biological Accident Exercises:

A quarterly exercise of Fort Meade Nuclear Accident/Incident Control Plan (NAICP) was conducted on 29 March. This test checked the alert posture, alert system, assembly, and response time of the NAICP team.

From 17 to 22 June the NAICP team attended the Nuclear Emergency Team Exercise (NETEX) Course at Kirtland AFB, Albuquerque, NM. First Army gave Fort Meade credit for a quarterly exercise.

Emergency Plans:

Fort Meade participated in Exercise High Heels-1973 during the month of March. Simulated emergency situations were conducted with appropriate emergency plans implemented. Additional information and comments concerning Exercise High Heels-1973 can be found in Confidential letter, dated April 6, 1973, subject: After Action Report, Exercise High Heels (U).

Near the end of March, designated personnel of 414th Signal were detached to Camp Le Jeune, NC to participate in Exotic Dancer VI. All personnel had returned by the first part of April.

Summer Support:

Fort Meade units provided personnel and equipment to support summer training at several installations: Camp A.P. Hill, Indiantown Gap Military Reservation, Camp Pickett, and the United States Military Academy.

Assembly Alerts:

As a result of the Mid East situation in October, Fort Meade was placed on an increased alert status and this office maintained an EOC for 72 hours.

In December this office conducted assembly alerts of Post units to test their readiness posture and Emergency Action Procedures (EAP) IAW FORSCOM Reg 525-5. Following the alerts, discrepancies and problem areas were discussed with the commanders to help improve their units' readiness posture and EAP. Corrective actions and improvements were made and reported to this office.

Museum:

On 25 April the First United States Army Museum was newly designated Fort Meade Museum and remained under this office with Mr. Bush as curator.

Mr. Bush conducted 42 tours during the year, gave 24 lecture/demonstrations and had approximately 3,500 visitors.

1 Fort Meade General Orders Number 60, 25 April 1973
Reassignment of Installation:

On 1 July under Operation STEADFAST Fort Meade and all former CONARC units attached to Fort Meade were reassigned to FORSCOM. As a FORSCOM installation, Fort Meade reports directly to Headquarters, U.S. Army Forces Command, Fort McPherson, GA 30330.

Execution of Contractual Agreement:

Effective July 1973 FORSCOM initiated a system where a contract was drawn up including budgetary and manpower data to be signed by both FORSCOM Headquarters and Cdr, Ft Meade. Due to funding inadequacies, this contract was not signed until September 1973, when the initial contract was finally executed on 28 September 1973 by MG West, Comptroller FORSCOM, and COL Lance, Post Commander, Fort Meade.

TOE Unit Status Changes:

During 1973 the following units were inactivated:

- 508th HEM Co 19 Jun 73
- 217th MP Det, Ft Holabird 29 Jun 73
- 44th Med Bde 19 Mar 73
- 212th Med Det 29 Mar 73

New attachments to Fort Meade included:

- 247th Med Det 12 Feb 73
- 549th Ordnance Detachment 1 Jul 73
- 144th Ordnance Detachment 1 Jul 73
- 82d Chemical Detachment, (OPCON, FUSA, Ft Meade, MD) 1 Jul 73
- First US Army Escort Detachment Dover AFB, Dover DE 1 Jul 73
- 528th Military Intelligence Company, (OPCON, Ft Bragg, NC) 12 Dec 73

Redesignations included:

- 10th Evacuation Hospital redesignated 10th Combat Support Hospital 21 Mar 73

The following units had PCS moves from Ft Meade:

- 181st Ordnance Detachment 22 Mar 73 Ft Bliss, TX
- 66th Military Intelligence Detachment 15 Jun 73 Ft Bliss, TX
- 1st Squadron, 6th Armored Cavalry 10 Jul 73 Ft Bliss, TX
- 13th Engineer Company 15 Aug 73 Ft Knox, KY

TDA Unit Status Changes:

During 1973 the First US Army Advance Marksmanship Training unit was attached to Fort Meade for all purposes.

TOE/TDA Unit Reorganizations:

Nearly all Fort Meade TOE/TDA units were reorganized in 1973 and the implementation of the Vertical Army Authorization Document System (VTAADS) is in full swing.
Authorization:

Under the provisions of Volume 1, STEADFAST Detailed Plan, 11 January 1973, a Directorate, Division, Branch or Office dedicated to the support of Reserve Components was authorized FORSCOM installations. Fort Meade was provided five additional spaces over current authorized installation strength for the purpose of establishing a staff activity for support of Reserve Component units by Fort Meade. Under this guidance, a Directorate of Reserve Components (DRC) was established 1 July 1973 and became operational 15 July 1973. Colonel Norman P. Chandler (FA) assumed position as Director of DRC on 1 July 1973.

Mission:

The mission of the Directorate of Reserve Components (DRC) is to serve as a single point of contact at this Headquarters to provide training and logistical support to those directed or authorized Reserve Component claimants. As a Directorate, provide the necessary coordination among all the staff sections to afford the most economically feasible support to Reserve Component units participating in Inactive Duty Training (IDT) or Annual Training (AT) at this installation. Coordinate the necessary day-to-day support as required in the course of normal operations. Provide staff supervision over the Reserve Reinforcement Processing Center, a function of Co A, Headquarters Command USAF.

This Headquarters supports 127 units consisting of 91 USAR units, 24 USAR Centers, six Area Maintenance Support Activities and six ROTC units. DRC personnel made 77 liaison visits to Centers and units during this first half FY 74. Goal is to visit each Center and unit supported at least once annually.

Organization:

The Directorate was initially established with five authorized spaces: Director, Deputy, Administrative Chief, Secretary and Chief of the Training Division. With operational control of the Reserve Training Branch of DPTSEC and of the Reserve Component Branch of DIO given to the Director of DRC, a Training Division, Support Division and a Budget Division was organized. The Training Division consists of the Chief, an officer, one civilian training coordinator and a training NCO. The Support Division consists of 13 civilian personnel with two branches; a Liaison Branch and a Warehouse Branch. The Budget Division shares a Program Manager with DPTSEC. The Training Division processes all training support requirements of Reserve Component units and performs necessary coordination pertaining to assignment of training areas, small arms ranges, messing facilities and billeting of Reserve personnel. The Support Division operates a USAR Property Book and an ROTC Property Book, accomplishes the necessary supply support, and provides other logistical support assistance to Reserve and ROTC units. The Budget Division controls and executes budgetary requirements and limitations of Reserve units, and supervises the budgetary requirements and limitations of Reserve units, and supervises the budgetary requirements of Army Readiness Region III and Readiness Groups located at Forts Meade, Lee, Bragg, and Jackson. Additionally, the Director exercises supervisory control of the Reserve Reinforcement Processing Center (RRPC) operated by "A" Co of HQ CMD with mission of providing administrative and logistical processing of individual reinforcements ordered to Annual Training.

Key Personnel:

On 10 September 1973, Colonel Thomas E. Buchanan (OrdC) assumed position of Director, DRC, vice Colonel Chandler.

An addition to the space authorization to the TDA FGM0USAA08 resulted in the arrival of Major Louis T. Scaringi on 3 December 1973. Major Scaringi is the Operations and Training Staff Officer for the Directorate as well as the Chief of the Training Division.

Activities:

During the 1st Half FY 74, a total of 18,089 Reserve Component personnel performed training at Fort Meade. Of this number, 3,740 personnel performed two weeks annual training; 9,838 conducted weekend training (IDT), and 4,511 personnel (2,386 vehicles) received convoy support. During this same period, three Major USAR Commands (MUSARC's) conducted
Annual Service Rifle and Pistol Matches at Fort Meade.

Due to critical shortage of OMAR funds, the DRC, in coordination with First Army, established interim fund ceilings for supplies and equipment for FY 74 at $5,000 for 80th Div (Tng), $425,000 for 97th ARCOM, $50,000 for 99th ARCOM, and $100,000 for 310th FASCOM. As of 2d Qtr FY 74, 80th Tng Div moved to Fort Belvoir's area of responsibility. These fund ceilings were closely and continuously monitored during 1st Half FY 74.

DRC provided the POL allocations (in gallons) to USAR Commands as follows: 310th FASCOM 25,000 MOGAS, 16,250 Diesel, 4,000 AVGAS, 6,300 JP-4, 97th ARCOM 120,000 MOGAS, 45,000 Diesel Marine, 33,800 Diesel, 14,554 AVGAS, and 266,850 JP-4.

Distinguished Visitors:

VIP personnel visiting Reserve Components units conducting Annual Training at Fort Meade during this period included Major General D. L. Stewart, the Adjutant General, State of Ohio on 15 August 1973 and Major General L. W. Cronkhite, Commander, 94th USARCOM, on 30 August 1973.
INFORMATION OFFICE

General:

Calendar year 1973 saw no drastic changes in programs or methods of operation in the Post Information Office. Rather, programs begun during CY 71 and CY 72 were perfected and enhanced. The office was adequately staffed during the entire calendar year, being at, near, or slightly above authorized levels.

The changeover from the First United States Army chain of command, to that of the new U.S. Army Forces Command, was achieved with a minimum of circumstance. The office did note, however, that the physical distance between levels of the chain of command, i.e., Fort Meade and FORSCOM, somewhat delayed coordination between the headquarters. Particularly in matters of higher headquarters clearance of controversial news releases was this time-distance difficulty noted. The proximity of this headquarters to its Department of the Army level equivalent, the Office of the Chief of Information, was most helpful in securing needed higher command guidance, although this sort of communication occasionally necessitated "jumping" the chain of command. (Special provisions for installation - DA information channels are defined by regulation).

Command Information:

The Command Information section's primary medium, the Post civilian enterprise weekly paper SOUNDOFF!, continued its earlier policy of attempting to cover solid, localized news of interest to a wide spectrum of the community. Feature articles on local energy shortages and conservation matters, equal opportunity efforts, Command Readiness, and other Command Information subjects were routinely run. The SOUNDOFF! paper continued to demand superior reporting and photographic coverage. Rarely used was so-called "grip and grin" awards coverage, the sort that DA-wide experience has shown to be of interest only to those individuals being commended. Encouraged instead were localization and explanation of Army and Command-wide topics.

The newspaper continued to receive accolades from higher headquarters, being presented with one Continental Army Command "Copy Desk Award", one CONARC Special Journalistic Achievement Citation, and a Department of the Army "J" Award during the calendar year.

The latter award was made for the ARMED FORCES DAY section to a spring issue of SOUNDOFF!, entitled "The Army, Yesterday and Today." The issue combined historical matters with contemporary subject matters, to compare the progress of the modern Army with its past.

The Command Information section's other media, a series of factsheets and command guidance letters, were group-distributed in two "single theme" packages during the last two quarters of the year. The theme for the third quarter was soldier housing, and that of the last quarter was promotions. Each package consisted of several factsheets and flyers, each devoted to a facet of the central topic. This theme distribution was deemed more effective than the issue-by-issue method of the recent past, and was a complete innovation over the old system.

Public Information:

Items released in response to major news organization queries included several controversial topics. The office handled several news queries, early in the year, pertaining to the participation of Fort Meade troops in contingency plans providing security for the Presidential inauguration.

Shortly thereafter, Master Sergeant Holden of the office was dispatched TDY to attend Operation EXOTIC DANGER, a joint service tactical project held at Camp LeJeune, North Carolina. MSG Holden's subsequent reports were used in both internal and external media releases.

Controversy returned to the office's attention with several news queries at mid-year. One event which generated news interest involved the incarceration and subsequent less-than-honorable discharge action on SP4 Edward Sowders, a former deserter who was sent to Fort Meade for judicial action. United Press International, Associated Press, Washington and Baltimore metropolitan daily papers, and Detroit (MICH) radio station included the news organizations interested in the Sowders controversy.
Another matter which generated news interest at mid-year was the closing of a temporary BEQ facility, housing NCOs in grades E-6 and below. The closing followed repeated health and safety violations; the fact that an adultery case was reported just prior to the closing inspired much of the press interest. Primary inquisitors on the matter were correspondents of the OVERSEAS WEEKLY.

The opening of the new Gaffney Sports Arena, and the redesignation of the Field House in honor of a late member of the Special Service Staff were events which stimulated considerable external news release.

Controversy again returned to the PI section with the contamination, in late summer, of the water supply at a Meade-supported dependent housing area in Davidsonville, Maryland. The problem was compounded when the contamination turned out to be bird feathers and decaying tissue.

The water supply was purified, and eventual arrangements were made with the Department of the Air Force to assume control of the site, which at the time was occupied solely by Air Force personnel.

The problem was apparently caused when a grating over an air intake to the water system became dislodged; one or more birds got into the system and were unable to escape.

The world-wide military alert, called 25 October, generated many news queries, and visits from two television stations. According to DOD policy received during the early hours of the morning, a strict "no comment" reply was made to all. The two television stations were allowed to film in front of Headquarters and storage facilities, where no increased readiness posture was evident.

Correspondent Chip Cole, representing HIGHWAY 13, a so-called dissident newspaper operating in Odenton, was assisted in obtaining controlled interviews from the Alcohol and Drug Abuse Control Officer, and the Staff Judge Advocate, during the 4th Quarter.

HIGHWAY 13 had previously sought, and been granted, limited on-post distribution outlets. The distribution arrangements were made locally, following approval of action officers at Department of the Army (JAGO and OCINFO).

Fort Meade began strenuous conservation measures late in the year, full publicity on which was provided to both the Command and external information media.

Community Relations:

The Community Relations section performed routine duties throughout the year, arranging military support of community and civic functions. Provision of color guards, marching units, and equipment displays was made throughout the year.

The Post Information Officer maintained personal and institutional relationships with area leaders, through memberships. He was also elected, during the year, to the Secretar yship of the Francis Scott Key Chapter, Association of the United States Army.

Chapter activities were conducted on-post throughout the year, uniting military representatives, retirees and industrial leaders in social and professional situations throughout the year. The Chapter's close liaison with Post assisted in the retention of approximately half of the installation's acreage; all area south of the railroad tracks had been tentatively slated to be declared excess.
General:

During CY 1973, this office conducted 31 General Inspections and 34 Assistance Inspections. Two of the units inspected during the period received a rating of UNSATISFACTORY.

VIP Listing:

On 27 March 1973, a VIP visit and briefing was conducted for Brigadier General Abdul Al-Ralman Burbur, Sundanese Inspector General, who toured the 519th MP Battalion area.

Significant Personnel Changes:

Equipment:
In May 1973, the IBM Computer 360/30 was updated to a 360/40. Internal memory capacity was increased to 256K by the addition of Ampex plug-to-plug core storage. This new system made possible a 10-15% increase in thru-put, due to the faster processing capabilities. The additional core storage allows the memory expansion necessary for processing of DA Directed Systems scheduled for implementation during the next eighteen (18) months.

Systems:
During 1973 the following FORSCOM standardized systems were implemented:
- Equipment Status (AESRS)
- Unit Readiness
- Material Readiness
- Worldwide Ammunition Reporting System (WARS)
- Aircraft Inventory
- JUMPS
- Machine Utilization

Budget:
During February an obligation limitation was placed on Post MISO, by DA, to be effective through 30 June 1973. The only obligations to be allowed during this period are for pay of personnel presently employed at MISO and necessary maintenance to ADPE currently "in place."
The Pilot Legal Assistance Program was approved on 15 January 1973. Under this program, attorneys from this office represent soldiers who fall within the OEO guidelines in civil courts.

On 1 June 1973 this office completed the assumption of the Fort Belvoir Personnel Control Facility mission. The impact of this assumption increased our caseload by approximately 30%.

Final planning was completed for assumption of First US Army Judge Advocate General mission in the area of claims, litigation and legal assistance (STEADFAST).
<table>
<thead>
<tr>
<th>Position</th>
<th>Incumbent</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Post Commander</td>
<td>COL John E. Lance, Jr.</td>
<td>1 Sep 73</td>
<td>31 Dec 73</td>
</tr>
<tr>
<td>Deputy Post Commander</td>
<td>COL Thomas D. Burke</td>
<td>1 Jan 73</td>
<td>31 Mar 73</td>
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<td></td>
<td>COL C. H. Rawlins</td>
<td>1 Apr 73</td>
<td>22 Apr 73</td>
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<td></td>
<td>COL James R. Anderson</td>
<td>23 Apr 73</td>
<td>31 Dec 73</td>
</tr>
<tr>
<td>Executive Officer</td>
<td>LTC D. W. Goggins</td>
<td>1 Jan 73</td>
<td>3 Jan 73</td>
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<tr>
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<td>LTC E. H. Bauerband, Jr.</td>
<td>4 Jan 73</td>
<td>19 Feb 73</td>
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<td></td>
<td>LTC D. S. Thompson</td>
<td>20 Feb 73</td>
<td>30 Sep 73</td>
</tr>
<tr>
<td>Post Sergeant Major</td>
<td>CSM Otis Hendrix</td>
<td>1 Jan 73</td>
<td>31 Dec 73</td>
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<tr>
<td>Comptroller</td>
<td>LTC F. C. Vaughn</td>
<td>1 Jan 73</td>
<td>18 Mar 73</td>
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<td></td>
<td>LTC J. W. Cole</td>
<td>19 Mar 73</td>
<td>31 Dec 73</td>
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<tr>
<td>Director of Personnel and Community Activities</td>
<td>(Acting) Mr. Frank P. Casula</td>
<td>1 Jan 73</td>
<td>14 Jan 73</td>
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<tr>
<td></td>
<td>COL James R. Anderson</td>
<td>15 Jan 73</td>
<td>22 Apr 73</td>
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<tr>
<td></td>
<td>(Acting) Mr. Frank P. Casula</td>
<td>23 Apr 73</td>
<td>31 Dec 73</td>
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<tr>
<td>Director of Industrial Operations</td>
<td>COL Thomas E. Buchanan</td>
<td>1 Jan 73</td>
<td>10 Sep 73</td>
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<td></td>
<td>COL Norman P. Chandler</td>
<td>11 Sep 73</td>
<td>31 Dec 73</td>
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<tr>
<td>Director of Medical Activities</td>
<td>COL Anton L. Hitzelberger</td>
<td>1 Jan 73</td>
<td>31 Dec 73</td>
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<tr>
<td>Director of Facilities Engineering</td>
<td>COL Carleton J. Robinson</td>
<td>1 Jan 73</td>
<td>31 Dec 73</td>
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<tr>
<td>Director of Communications-Electronics</td>
<td>MAJ George A. Hermes</td>
<td>1 Jan 73</td>
<td>31 Dec 73</td>
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<tr>
<td>Chaplain</td>
<td>COL Francis X. Wallace</td>
<td>1 Jan 73</td>
<td>31 Dec 73</td>
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<tr>
<td>Provost Marshal</td>
<td>LTC Dwight S. Thompson</td>
<td>1 Jan 73</td>
<td>16 Feb 73</td>
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<td></td>
<td>LTC Charles R. Kelly</td>
<td>17 Feb 73</td>
<td>31 Dec 73</td>
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<tr>
<td>Inspector General</td>
<td>MAJ Joseph F. Sarakaitis</td>
<td>1 Jan 73</td>
<td>6 Jun 73</td>
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<td>LTC Robert R. Fraley</td>
<td>20 Jun 73</td>
<td>31 Dec 73</td>
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<tr>
<td>Staff Judge Advocate</td>
<td>MAJ Charles S. Babcock</td>
<td>1 Jan 73</td>
<td>31 Dec 73</td>
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<tr>
<td>Adjutant General</td>
<td>LTC Richard F. Hogan</td>
<td>1 Jan 73</td>
<td>19 Aug 73</td>
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<tr>
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<td>LTC Ethelyn B. Wiggins</td>
<td>20 Aug 73</td>
<td>31 Dec 73</td>
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<tr>
<td>Post Information Officer</td>
<td>Mr. Joseph Hedley</td>
<td>1 Jan 73</td>
<td>31 Dec 73</td>
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<tr>
<td>Director of Plans, Training and Security</td>
<td>COL Claude H. Rawlins</td>
<td>1 Jan 73</td>
<td>1 Apr 73</td>
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<td></td>
<td>(Acting) LTC Claude Focht</td>
<td>2 Apr 73</td>
<td>16 May 73</td>
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<td></td>
<td>COL Claude H. Rawlins</td>
<td>17 May 73</td>
<td>30 Jul 73</td>
</tr>
<tr>
<td></td>
<td>(Acting) LTC Cornell Johnson</td>
<td>31 Jul 73</td>
<td>31 Dec 73</td>
</tr>
<tr>
<td>Director of Reserve Components</td>
<td>COL N. P. Chandler</td>
<td>1 Jul 73</td>
<td>9 Sep 73</td>
</tr>
<tr>
<td></td>
<td>COL Thomas E. Buchanan</td>
<td>10 Sep 73</td>
<td>31 Dec 73</td>
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</tbody>
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### APPENDIX II

**Distinguished Visitors**

1 January - 31 December 1973

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honorable Robert Froehlke</td>
<td>Secretary of the Army</td>
<td>23 Jan</td>
</tr>
<tr>
<td>BG Mildred C. Bailey</td>
<td>Director Women's Army Corps</td>
<td>27 Feb</td>
</tr>
<tr>
<td>MG W. H. Blakefield</td>
<td>Deputy Commander, FUSA</td>
<td>19 Mar</td>
</tr>
<tr>
<td>BG Abdul Al-Ralman Burber</td>
<td>Sudanese Inspector General</td>
<td>27 Mar</td>
</tr>
<tr>
<td>LTG C. E. Hutchin Jr.</td>
<td>Commander, FUSA</td>
<td>30 Apr</td>
</tr>
<tr>
<td>MG S. B. Berry</td>
<td>Commander, 101 Abn Div (Ambl)</td>
<td>15 Jun</td>
</tr>
<tr>
<td>BG Hugh K.T. Hoffman Jr.</td>
<td>Deputy Chief of Staff, Force Management, FORSCOM (MILPERCEN)</td>
<td>25 Jun</td>
</tr>
<tr>
<td>MG S. B. Berry</td>
<td>Commander, 101 Abn Div (Ambl)</td>
<td>18 Jul</td>
</tr>
<tr>
<td>MG D. L. Stewart</td>
<td>The Adjutant General, State of Ohio</td>
<td>15 Aug</td>
</tr>
<tr>
<td>LTG D. R. Pepke</td>
<td>Deputy Commanding General, FORSCOM</td>
<td>22 Aug</td>
</tr>
<tr>
<td>MG L. W. Cronkite</td>
<td>Commander, 94th USARCOM</td>
<td>30 Aug</td>
</tr>
<tr>
<td>MG John S. Gleason</td>
<td>Assistant FORSCOM Deputy Commanding for Mobilization</td>
<td>10 - 11 Oct</td>
</tr>
<tr>
<td>MG R. L. West</td>
<td>DCS Comptroller, FORSCOM</td>
<td>10 Dec</td>
</tr>
</tbody>
</table>